



the premier

Department of
the Premier
FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 32/2008

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POST: DEPARTMENT OF LOCAL GOVERNMENT & HOUSING

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE:

2008 / 03 / 14

Human Resource Advice, Co-ordination and Management Directorate

P.O. Box 517, Bloemfotein, 9301

Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

www.fs.gov.za



**DEPARTMENT OF LOCAL GOVERNMENT AND HOUSING:
FREE STATE PROVINCIAL GOVERNMENT**

POST: Director: Spatial Planning
SALARY: Level 13. An all-inclusive package of R540 429 is offered per annum
CENTRE: Bloemfontein
REQUIREMENTS: A 4 year Degree in Town and Regional Planning (Honors or Masters) with extensive managerial experience in a similar environment. Registration with the South African Council of Town and Regional Planners is also a pre-requisite.

KEY RESPONSIBILITIES:

It will be expected from the suitable candidate to ensure the development and successful implementation of an integrated spatial development framework for the Free State Provincial Government (FSPG) and to enhance effective land use management in the Free State Province. This includes the following key responsibilities:

1. Oversee the development, co-ordination and implementation of an Integrated Spatial Planning and Land Development Management Framework for the FSPG.
2. Manage and oversee the evaluation and administration of land development applications and provide advice thereon to the Townships Board and the Department.
3. Co-ordinate research regarding spatial planning and land development management
4. Oversee the implementation of and provide support to municipalities with regard to spatial development as well as land development management
5. Oversee the rendering of an effective and efficient secretariat – and advisory service to the Townships Board
6. Manage provincial and regional development by means of the provincial spatial development framework
7. Develop and maintain relevant and applicable spatial information.
8. Monitor the effectiveness and successful implementation of government programmes and projects within the approved spatial framework
9. Participate in the development of the Department's 5-year Strategic Plan, 3-Year Performance Plan and Annual Business Plan in line with the priorities as set out in the Free State Growth and Development Strategy and plan, manage and co-ordinate all resources within the Directorate towards achieving said strategic objectives, including sensitizing the responsible Chief Director and Deputy Director-General timeously on problem areas and implementing remedial steps where and when necessary towards improving service delivery.
10. Represent the Department and participate in various national, provincial, departmental and municipal committees and fora on matters related to spatial planning in the Free State Province and report monthly, quarterly and annually on such matters
11. Manage, plan and co-ordinate all resources in the Directorate in line with departmental policies and strategies, which includes the budget, human resources, equipment, official vehicles, accommodation, etc.

KEY COMPETENCIES: This post requires a person with excellent planning, problem solving and project management skills, coupled with the ability to work under pressure. A proven record of managerial and leadership capabilities and in-depth knowledge of and extensive experience in a similar environment is a pre-requisite.

ENQUIRIES: Mr. K. Maxatshwa
Chief Director: Governance Policy and Research
Telephone number: (051) 407 6768

APPLICATIONS: Ms. S. Philips
Department of Local Government and Housing
P.O. Box 211
BLOEMFONTEIN, 9300
or
Security entrance, Lebohang Building, Bloemfontein

CLOSING DATE: 15 April 2008

Reference Nr.: LGH2008/22

PO Box 211, Bloemfontein, 9300

Lebohang Building, 7th Floor, cnr St Andrews and Markgraaf Streets, Bloemfontein

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