




FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 18/2007

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POSTS: DEPARTMENT OF PUBLIC WORKS, ROADS & TRANSPORT

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular and not to the Human Resource Advice, Co-ordination, and Management Directorate: Department of the Premier.


DEPARTMENT OF THE PREMIER
DATE: 14/03/2007

Department of the Premier Departement van die Premier Lefapha La Tonakgolo

Human Resource Advice, Co-ordination and Management Directorate

**DEPARTMENT OF PUBLIC WORKS,
ROADS AND TRANSPORT**

Directorate: Road Construction and Maintenance •

**Director: Road Construction and
Maintenance**

Remuneration: An all-inclusive remuneration package of R502 725 per annum. The package includes 60% basic salary, State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured in terms of the applicable guidelines (Ref. PWRT 2007/0025)

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Requirements: • An appropriate Bachelor's degree in Civil Engineering as prescribed in the Engineering Professions Act (Act 46 of 2000) plus extensive appropriate experience • Registration as a Professional Engineer with the Engineering Council of South Africa (ECSA) • A valid driver's licence.

Note: Applicants must provide proof of their registration with ECSA as a Professional Engineer or proof that the Engineering Council of South Africa accepts their qualifications for purposes of registration as Professional Engineer • Appointment is subject to the following: Performance Agreement, Vetting, SMS Contract and Financial Disclosure.

Recommendations: • Project management, analytical skills and knowledge of roads construction and maintenance activities • Strategic and visionary leadership skills • Extensive knowledge of legislation, policies and procedures in respect of the Public Service • Advanced skills in writing, communication, facilitation, co-ordination and presentation • Knowledge of roads maintenance costing system (added advantage) • Knowledge of Expanded Public Works Programme.

Key performance areas: • Provide strategic direction and management in respect of road construction and maintenance activities • Provide high-level expertise and leadership in respect of both the road maintenance and road construction capital projects • Oversee the adherence of the legal and environmental requirements in all matters of road construction projects, as well as provide advice and guidance to personnel, consultants and contractors regarding the implementation of all relevant acts, working procedures and construction methods • Render expert professional and technical guidance to Chief Engineers, Regional Engineers, Technicians and Road Superintendents to ensure quality control and optimal utilisation of road building material and resources during maintenance as well as road construction capital projects • Oversee the compilation of the district operational business plans in respect of road maintenance and construction activities, as well as monitor the expenditure per activity in road maintenance • Strategically manage the pavement management system and gravel management systems as per the legislative framework • Monitor and evaluate pavement performance on all provincial roads, which entails the co-ordination of preventative maintenance programmes regarding the conditions of roads in order to address rutting, cracking, potholes, etc • Liaise with Road Building Equipment Component on the availability of the mechanical plant • Provide reports to the Chief Director: Roads on the performance of all road-related activities taking place in all districts • Manage the procurement of roads maintenance material as required in all districts • Ensure the effective management of budget and other resources of the Directorate.

Directorate: Road Construction and Maintenance

Chief Engineer: Road Maintenance (2 Posts)

Remuneration: An all-inclusive remuneration package of R343 257 per annum. The package includes 76% basic salary, State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured in terms of the applicable guidelines

- **THABO MOFUTSANYANA DISTRICT: BETHLEHEM (REF. PWRT 2007/027)**
- **LEJWELEPUTSWA DISTRICT: WINBURG (REF. PWRT 2007/028)**

Requirements: ● An appropriate recognised Bachelor's degree in Civil Engineering or an equivalent qualification as prescribed in the Engineering Professions Act (Act 46 of 2000) plus extensive appropriate experience and registration as Civil Engineer or Professional Technologist with the Engineering Council of South Africa (ECSA) ● A valid driver's licence ● Be prepared to work under pressure, overtime, standby duty and to travel away from the headquarters on a regular basis whenever necessary.

Note: Applicants must provide proof of their registration with ECSA as a Professional Engineer/Professional Technologist or proof that the Engineering Council of South Africa accepts their qualifications for purposes of registration as Professional Engineer/Professional Technologist.

Recommendations: ● Strong leadership and management skills ● Highly evolved project management and planning skills ● Extensive financial and analytical skills ● Proven ability to scrutinise in-house and privately compiled documentation ● Ability to compile technical reports ● Proven ability to co-ordinate, comply and enforce the development of legislation arising from policies of Government and the department ● Proficiency in computer skills.

Key performance areas: ● General management: Manage the strategic planning and processes regarding the achievement of the objective of the division ● Manage the expenditure of regional funds based on the business plans as well as ensure proper financial control ● Technical services: Ensure that the new technology is utilised and technical skills and methods are applied in the provision of road maintenance services ● Manage the road maintenance contracts relating to road maintenance as well as ensure that the work of consultants adhere to the standards expected ● Compile Regional Road Maintenance Budget, distribute funds, monitor and control expenditure of funds ● Investigate and research road condition in order to formulate solutions, options and recommendation for best maintenance practices ● Manage all regional road maintenance and operations ● Co-ordinate all regional training needs.

Please note: Each candidate should submit only one application per district and indicate the reference number of the district, which they apply for.

Enquiries: Mr A Troskie, tel. (051) 409-8477.

Applications posted to: Head: Public Works, Roads and Transport, PO Box 7551, Bloemfontein 9300 Applications that are hand delivered must be brought to the foyer of Medfontein Building, where they must be placed in the appropriately marked box at: Security, Ground Floor, St Andrews Street, Bloemfontein.

Instructions: How to apply: ● Applications should be submitted on a Z83 form obtainable from any Public Service Department and should be accompanied by an updated comprehensive and detailed Curriculum Vitae with certified copies of qualification certificates, driver's licence and a copy of Identity Document or Passport attached ● Full particulars of qualifications and experience (on separate page, if necessary) must be submitted ● Direct your application quoting the relevant reference number and corresponding centre of employment above on the Z83 form ● No faxed or e-mailed applications will be considered and applications received after the closing date indicated below will not be accepted ● The Department intends to promote representivity through the filling of vacancies. Preference will be given to suitable persons whose appointment/promotion/transfer will promote representivity ● Failure to comply with the above-mentioned instructions will result in the application not being considered and automatically disqualified.

Please Note: Your attention is drawn to: Correspondence will be limited to short-listed candidates only. Candidates who are not contacted, within four months for an interview, can assume that they did not meet the shortlist criteria and are hereby thanked for applying.

Closing date: 5 April 2007.



FREE STATE PROVINCE

