

FREE STATE PROVINCE




FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 20/2007

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POSTS: DEPARTMENT OF HEALTH

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular and not to the Human Resource Advice, Co-ordination, and Management Directorate: Department of the Premier.


DEPARTMENT OF THE PREMIER
DATE: 15/03/2007

Department of the Premier Departement van die Premier Lefapha La Tonakgolo

Human Resource Advice, Co-ordination and Management Directorate

FREE STATE PROVINCE



TO ALL HEADS OF OFFICES
AND INSTITUTIONS OF THE
DEPARTMENT OF HEALTH IN
THE FREE STATE

**HEALTH HUMAN RESOURCE MANAGEMENT CIRCULAR NO.of 2007
UNLESS STATED OTHERWISE CLOSING DATE: 10 April 2007**

ADVERTISEMENT OF POSTS

Applicants are respectfully informed that if no notification of an interview is received within 4 months from closing date, they must accept that their application was unsuccessful.

General requirements: • Verification on qualifications and South African citizenship will be conducted. • No e-mail or faxed applications will be considered. • It remains the responsibility of applicants to ensure that the applications are submitted by the closing date, applications received after the closing date will not be considered.

ADVERTISEMENT OF POSTS

POST 1	:	Senior Professional Nurse (5 posts)
SALARY	:	R98 916.00 per annum
CENTRE	:	Universitas Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none">* Current registration with the South African Nursing Council.* Experience as a Professional Nurse.
RECOMMENDATIONS	:	<ul style="list-style-type: none">* Good interpersonal relations.* Low absenteeism rate.* Previous exposure in High Care or ICU setting.



Department of Health • Departement van Gesondheid • Lefapha La Bophelo Bo Botle



Chief Personnel Officer– Recruitment and Staff Establishment, Mr. A. du Toit, • PO Box 227, Bloemfontein 9300 • Tel: 051-4081163
Fax: 051-4081567 e-mail - dutoita@fshealth.gov.za • Bophelo House, Cor. Maitland Street and Harvey Road, 1st Floor, Block A, West Wing

		<ul style="list-style-type: none"> * Background of working in Paediatric ward.
DUTIES	:	<ul style="list-style-type: none"> * Provide paediatric post ICU-phase care and support. * Initiate and implement nursing care regimes. * Initiate, monitor and sustain quality improvement projects in his/her section. * Supervise his/her subordinates and nursing support groups.
ENQUIRIES	:	<p>Mrs M.A. Mabandla Tel. No. (051) 4053415/7</p>
REFERENCE	:	H/P/120
APPLICATIONS	:	<p>The Chief Executive Officer Universitas Hospital (Attention: Mrs M.A. Mabandla) Private Bag X20660 BLOEMFONTEIN 9300</p>
POST 2	:	Pharmacist Assistant
SALARY	:	R64 143.00 per annum
CENTRE	:	Winnie Mandela Clinic, Rouxville: Xhariep District
REQUIREMENTS	:	<ul style="list-style-type: none"> * Grade 12 (or equivalent) Certificate. * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.
RECOMMENDATIONS	:	A valid unendorsed driver's license (Code B/EB).
DUTIES	:	<ul style="list-style-type: none"> * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot.

- * Receive stock from the Medical Depot and verify the correctness of the contents.
- * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date.
- * Dispense medication to the patients under indirect supervision of a pharmacist.
- * Give proper counselling to the patients on the correct administration of medication.
- * On a monthly basis supply the district pharmacist with availability of medication and other statistics.
- * Together with the Supply Chain Management section, conduct stock taking annually.
- * Adhere to all the operating procedures according to good pharmacy practice.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/121

APPLICATIONS : The District Manager
Xhariep District
(**Attention: Mr T.S. Monatisa**)
Private Bag X20710
BLOEMFONTEIN
9300

POST 3 : **Pharmacist Assistant (ARV)**

SALARY : R64 143.00 per annum

CENTRE : Thembaletu Clinic, Smithfield: Xhariep District

REQUIREMENTS : * Grade 12 (or equivalent) Certificate.

- * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.

RECOMMENDATIONS : A valid unendorsed driver's license (Code B/EB).

- DUTIES** :
- * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot.
 - * Receive stock from the Medical Depot and verify the correctness of the contents.
 - * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date.
 - * Dispense medication to the patients under indirect supervision of a pharmacist.
 - * Give proper counselling to the patients on the correct administration of medication.
 - * On a monthly basis supply the district pharmacist with availability of medication and other statistics.
 - * Together with the Supply Chain Management section, conduct stock taking annually.
 - * Adhere to all the operating procedures according to good pharmacy practice.
 - * Order ARV medication for the site.
 - * Assist pharmacist to dispense ARV medication to the patients.
 - * Keep ARV statistics.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/122

APPLICATIONS : The District Manager
Xhariep District

(Attention: Mr T.S. Monatisa)
 Private Bag X20710
 BLOEMFONTEIN
 9300

POST 4	:	Pharmacist Assistant (ARV)
SALARY	:	R64 143.00 per annum
CENTRE	:	Ethembeni Clinic, Koffiefontein: Xhariep District
REQUIREMENTS	:	<ul style="list-style-type: none"> * Grade 12 (or equivalent) Certificate. * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.
RECOMMENDATIONS	:	A valid unendorsed driver's license (Code B/EB).
DUTIES	:	<ul style="list-style-type: none"> * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot. * Receive stock from the Medical Depot and verify the correctness of the contents. * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date. * Dispense medication to the patients under indirect supervision of a pharmacist. * Give proper counselling to the patients on the correct administration of medication. * On a monthly basis supply the district pharmacist with availability of medication and other statistics. * Together with the Supply Chain Management section, conduct stock taking annually. * Adhere to all the operating procedures according to good pharmacy practice.

- * Order ARV medication for the site.
- * Assist pharmacist to dispense ARV medication to the patients.
- * Keep ARV statistics.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/123

APPLICATIONS : The District Manager
Xhariep District
(**Attention: Mr T.S. Monatisa**)
Private Bag X20710
BLOEMFONTEIN
9300

POST 5 : **Pharmacist Assistant**

SALARY : R64 143.00 per annum

CENTRE : Philippiolis Clinic, Philippiolis: Xhariep District

REQUIREMENTS :

- * Grade 12 (or equivalent) Certificate.
- * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.

RECOMMENDATIONS : A valid unendorsed driver's license (Code B/EB).

DUTIES :

- * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot.
- * Receive stock from the Medical Depot and verify the correctness of the contents.
- * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date.

- * Dispense medication to the patients under indirect supervision of a pharmacist.
- * Give proper counselling to the patients on the correct administration of medication.
- * On a monthly basis supply the district pharmacist with availability of medication and other statistics.
- * Together with the Supply Chain Management Section, conduct stock taking annually.
- * Adhere to all the operating procedures according to good pharmacy practice.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/124

APPLICATIONS : The District Manager
Xhariep District
(**Attention: Mr T.S. Monatisa**)
Private Bag X20710
BLOEMFONTEIN
9300

POST 6 : **Pharmacist Assistant**

SALARY : R64 143.00 per annum

CENTRE : Nelson Mandela Clinic, Edenburg: Xhariep District

REQUIREMENTS : * Grade 12 (or equivalent) Certificate.
* Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.

RECOMMENDATIONS : A valid unendorsed driver's license (Code B/EB).

DUTIES	:	<ul style="list-style-type: none"> * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot. * Receive stock from the Medical Depot and verify the correctness of the contents. * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date. * Dispense medication to the patients under indirect supervision of a pharmacist. * Give proper counseling to the patients on the correct administration of medication. * On a monthly basis supply the district pharmacist with availability of medication and other statistics. * Together with the Supply Chain Management Section, conduct stock taking annually. * Adhere to all the operating procedures according to good pharmacy practice.
ENQUIRIES	:	Me F.I. Gumbi Tel. No. (051) 4472777
REFERENCE	:	H/P/125
APPLICATIONS	:	The District Manager Xhariep District (Attention: Mr T.S. Monatisa) Private Bag X20710 BLOEMFONTEIN 9300
POST 7	:	Pharmacist Assistant
SALARY	:	R64 143.00 per annum
CENTRE	:	Hydropark/Florapark Clinic, Gariepdam: Xhariep District

- REQUIREMENTS** : * Grade 12 (or equivalent) Certificate.
- * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.
- RECOMMENDATIONS** : A valid unendorsed driver's license (Code B/EB).
- DUTIES** :
- * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot.
 - * Receive stock from the Medical Depot and verify the correctness of the contents.
 - * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date.
 - * Dispense medication to the patients under indirect supervision of a pharmacist.
 - * Give proper counselling to the patients on the correct administration of medication.
 - * On a monthly basis supply the district pharmacist with availability of medication and other statistics.
 - * Together with the Supply Chain Management Section, conduct stock taking annually.
 - * Adhere to all the operating procedures according to good pharmacy practice.
- ENQUIRIES** : Me F.I. Gumbi
Tel. No. (051) 4472777
- REFERENCE** : H/P/126
- APPLICATIONS** : The District Manager
Xhariep District
(Attention: **Mr T.S. Monatisa**)
Private Bag X20710
BLOEMFONTEIN
9300

POST 8	:	Pharmacist Assistant (ARV)
SALARY	:	R64 143.00 per annum
CENTRE	:	Itumeleng Clinic, Jagersfontein: Xhariep District
REQUIREMENTS	:	<ul style="list-style-type: none"> * Grade 12 (or equivalent) Certificate. * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.
RECOMMENDATIONS	:	A valid unendorsed driver's license (Code B/EB).
DUTIES	:	<ul style="list-style-type: none"> * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot. * Receive stock from the Medical Depot and verify the correctness of the contents. * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date. * Dispense medication to the patients under indirect supervision of a pharmacist. * Give proper counselling to the patients on the correct administration of medication. * On a monthly basis supply the district pharmacist with availability of medication and other statistics. * Together with the Supply Chain Management Section, conduct stock taking annually. * Adhere to all the operating procedures according to good pharmacy practice. * Order ARV medication for the site.

- * Assist pharmacist to dispense ARV medication to the patients.

- * Keep ARV statistics.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/127

APPLICATIONS : The District Manager
Xhariep District
(**Attention: Mr T.S. Monatisa**)
Private Bag X20710
BLOEMFONTEIN
9300

POST 9 : **Pharmacist Assistant**

SALARY : R64 143.00 per annum

CENTRE : Bethulie Clinic, Bethulie: Xhariep District

REQUIREMENTS :

- * Grade 12 (or equivalent) Certificate.
- * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.

RECOMMENDATIONS : A valid unendorsed driver's license (Code B/EB).

DUTIES :

- * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot.
- * Receive stock from the Medical Depot and verify the correctness of the contents.
- * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date.
- * Dispense medication to the patients under indirect supervision of a pharmacist.

- * Give proper counselling to the patients on the correct administration of medication.
- * On a monthly basis supply the district pharmacist with availability of medication and other statistics.
- * Together with the Supply Chain Management Section, conduct stock taking annually.
- * Adhere to all the operating procedures according to good pharmacy practice.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/128

APPLICATIONS : The District Manager
Xhariep District
(**Attention: Mr T.S. Monatisa**)
Private Bag X20710
BLOEMFONTEIN
9300

POST 10 : **Pharmacist Assistant (ARV)**

SALARY : R64 143.00 per annum

CENTRE : Bethulie Clinic: Xhariep District

REQUIREMENTS : * Grade 12 (or equivalent) Certificate.

* Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.

RECOMMENDATIONS : A valid unendorsed driver's license (Code B/EB).

DUTIES : * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot.

- * Receive stock from the Medical Depot and verify the correctness of the contents.
- * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date.
- * Dispense medication to the patients under indirect supervision of a pharmacist.
- * Give proper counselling to the patients on the correct administration of medication.
- * On a monthly basis supply the district pharmacist with availability of medication and other statistics.
- * Together with the Supply Chain Management Section, conduct stock taking annually.
- * Adhere to all the operating procedures according to good pharmacy practice.
- * Order ARV medication for the site.
- * Assist pharmacist to dispense ARV medication to the patients.
- * Keep ARV statistics.

ENQUIRIES : Me F.I. Gumbi
Tel. No. (051) 4472777

REFERENCE : H/P/129

APPLICATIONS : The District Manager
Xhariep District
(Attention: Mr T.S. Monatisa)
Private Bag X20710
BLOEMFONTEIN
9300

POST 11 : **Pharmacist Assistant (ARV)**

SALARY : R64 143.00 per annum

CENTRE	:	Matlakeng Clinic, Zastron: Xhariep District
REQUIREMENTS	:	<ul style="list-style-type: none"> * Grade 12 (or equivalent) Certificate. * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.
RECOMMENDATIONS	:	A valid unendorsed driver's license (Code B/EB).
DUTIES	:	<ul style="list-style-type: none"> * Order pharmaceuticals and non-pharmaceuticals for the institution from the Medical Depot. * Receive stock from the Medical Depot and verify the correctness of the contents. * Keep stock cards for all pharmaceuticals and non-pharmaceuticals up to date. * Dispense medication to the patients under indirect supervision of a pharmacist. * Give proper counselling to the patients on the correct administration of medication. * On a monthly basis supply the district pharmacist with availability of medication and other statistics. * Together with the Supply Chain Management Section, conduct stock taking annually. * Adhere to all the operating procedures according to good pharmacy practice. * Order ARV medication for the site. * Assist pharmacist to dispense ARV medication to the patients. * Keep ARV statistics.
ENQUIRIES	:	Me F.I. Gumbi Tel. No. (051) 4472777

REFERENCE	:	H/P/130
APPLICATIONS	:	The District Manager Xhariep District (Attention: Mr T.S. Monatisa) Private Bag X20710 BLOEMFONTEIN 9300
POST 12	:	Pharmacist Assistant
SALARY	:	R64 143.00 per annum
CENTRE	:	Fezile Dabi Health District: Rammulotsi Clinic, Viljoenskroon
REQUIREMENTS	:	<ul style="list-style-type: none"> * Grade 12 (or equivalent) Certificate. * Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.
RECOMMENDATIONS	:	Appropriate experience.
DUTIES	:	<ul style="list-style-type: none"> * Render pharmaceutical services according to the rules and regulations of the South African Pharmacy Council. * Evaluate and dispense prescribed medication to clients which include proper counseling on the medication. * Ensure the controlling, monitoring and ordering of medical stock. * To ensure availability of medical stock and the expiring thereof. * Contribute to the implementation and maintaining of good pharmacy practice as described by the Pharmacy Council.

- * Participate in continuous development according to the regulations of the Health Professions Council of South Africa.
- * Contribute to the implementation of new policies as described by the Department of Health.
- * Participate in the training of prescribers to ensure that new protocols/policies are adhered to.

ENQUIRIES : Ms M. Coetzee
Tel. No. (016) 9709311

REFERENCE : H/P/131

APPLICATIONS : The District Manager
Fezile Dabi Health District
(Attention: Ms A. Brits)
Private Bag X2005
SASOLBURG
1947

POST 13 : **Pharmacy Assistant**

SALARY : R64 143.00 per annum

CENTRE : Zamdela Community Health Centre: Fezile Dabi
Health District

REQUIREMENTS : * Grade 12 (or equivalent) Certificate.
* Registered with the South African Pharmacy Council as a Post Basic Pharmacist Assistant.

RECOMMENDATIONS : Appropriate experience.

DUTIES : * Render pharmaceutical services according to the rules and regulations of the South African Pharmacy Council.

- * Evaluate and dispense prescribed medication to clients which include proper counselling on the medication.
- * Ensure the controlling, monitoring and ordering of medical stock and expiring thereof.
- * Contribute to the implementation and maintaining of good pharmacy practice as described by the Pharmacy Council.
- * Participate in continuous development according to the regulations of the Health Professions Council of South Africa.
- * Contribute to the implementation of policies as of the Department of Health.

ENQUIRIES : Mrs M. Coetzee
Tel. No. (016) 9709311

REFERENCE : H/P/132

APPLICATIONS : The District Manager
Fezile Dabi Health District
(Attention: Ms A. Brits)
Private Bag X2005
SASOLBURG
1947

POST 14 : **Artisan (Carpenter)**

SALARY : R64 143.00 per annum

CENTRE : Universitas Hospital, Bloemfontein

REQUIREMENTS : *

- A completed apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2)(h) of the Manpower Training Act, 1981, as amended or a certificate issued under the provisions of section 28 and 30 of the Manpower Training Act, 1981, as

amended or a certificate issued under the repealed section 27 of the Act referred to.

- * NTC 2 Certificate or higher.
- * Submission of original certificate at interview.
- * Appropriate experience in Carpentry and Joinery.

RECOMMENDATIONS : Multi skilled.

DUTIES :

- * Ensure that daily inspections and maintenance are carried out on all equipment in specific media.
- * Perform duties in times of disaster as prescribed.
- * Adhere to safety practice (Occupational Health and Safety Act, 84/1993).
- * Perform other essential services, maintenance orientated duties and to work overtime when needed in times of crisis.
- * Execute standby duties and call outs.

ENQUIRIES : Mr S.J. Phalane
Tel. No. (051) 4053186

REFERENCE : H/A/74

APPLICATIONS : The Chief Executive Officer
Universitas Hospital
(**Attention: Mr S.J. Phalane**)
Private Bag X20660
BLOEMFONTEIN
9300

POST 15 : **Artisan (Painter)**

SALARY : R64 143.00 per annum

CENTRE	:	Universitas Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * A completed apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2)(h) of the Manpower Training Act, 1981, as amended or a certificate issued under the provisions of section 28 and 30 of the Manpower Training Act, 1981, as amended or a certificate issued under the repealed section 27 of the Act referred to. * NTC 2 Certificate or higher. * Submission of original certificate at interview. * Extensive appropriate experience in Building environment in general. * Appropriate experience in paint work.
RECOMMENDATIONS	:	Multi skilled.
DUTIES	:	<ul style="list-style-type: none"> * Ensure that daily inspections and maintenance are carried out on all equipment in specific media. * Perform duties in times of disaster as prescribed. * Adhere to safety practice (Occupational Health and Safety Act, 84/1993). * Perform other essential services, maintenance orientated duties and to work overtime when needed in times of crisis. * Execute standby duties and call outs.
ENQUIRIES	:	Mr S.J. Phalane Tel. No. (051) 4053186
REFERENCE	:	H/A/75
APPLICATIONS	:	The Chief Executive Officer Universitas Hospital (Attention: Mr S.J. Phalane)

Private Bag X20660
BLOEMFONTEIN
9300

POST 16	:	Artisan (Mechanical)
SALARY	:	R64 143.00 per annum
CENTRE	:	Universitas Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * A completed apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2)(h) of the Manpower Training Act, 1981, as amended or a certificate issued under the provisions of section 28 and 30 of the Manpower Training Act, 1981, as amended or a certificate issued under the repealed section 27 of the Act referred to. * Approval experience in a Mechanical Workshop. * NTC 2 Certificate or higher.
RECOMMENDATIONS	:	Proof of experience in a Mechanical Section will be an advantage.
DUTIES	:	<ul style="list-style-type: none"> * Mechanical maintenance work – must plan and monitor all mechanical requests. * The Artisan must be able to do the following: <ul style="list-style-type: none"> - Must have knowledge of Steam. - Must be willing to do standby duties. - Must relieve as Foreman, and do ordering of goods. - Must be multi skilled. - Must be prepared to do call outs as well as after hour services. - Must be willing to help with the unblocking of drains. - Must have knowledge of pumps and gas burners.

ENQUIRIES	:	Mr S.J. Phalane Tel. No. (051) 4053186
REFERENCE	:	H/A/76
APPLICATIONS	:	The Chief Executive Officer Universitas Hospital (Attention: Mr S.J. Phalane) Private Bag X20660 BLOEMFONTEIN 9300
POST 17	:	Artisan (Plumber)
SALARY	:	R64 143.00 per annum
CENTRE	:	Universitas Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * A completed apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2)(h) of the Manpower Training Act, 1981, as amended or a certificate issued under the provisions of section 28 and 30 of the Manpower Training Act, 1981, as amended or a certificate issued under the repealed section 27 of the Act referred to. * Approval experience as a Plumber. * NTC 2 Certificate or higher.
RECOMMENDATIONS	:	Proof of experience as a Plumber will be an advantage.
DUTIES	:	<ul style="list-style-type: none"> * Mechanical maintenance work – must plan and monitor all mechanical requests. * The Artisan must be able to do the following: <ul style="list-style-type: none"> - Must have knowledge of Steam. - Must be willing to do standby duties. - Must relieve as Foreman, and do ordering of goods. - Must be multi skilled.

- Must be prepared to do call outs as well as after hour services.
- Must be willing to help with the unblocking of drains.
- Must have knowledge of pumps and gas burners.

ENQUIRIES	:	Mr S.J. Phalane Tel. No. (051) 4053186
REFERENCE	:	H/A/77
APPLICATIONS	:	The Chief Executive Officer Universitas Hospital (Attention: Mr S.J. Phalane) Private Bag X20660 BLOEMFONTEIN 9300
POST 18	:	Artisan
SALARY	:	R64 143.00 per annum
CENTRE	:	Planning Office: Universitas Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * A completed apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2)(h) of the Manpower Training Act, 1981, as amended or a certificate issued under the provisions of section 28 and 30 of the Manpower Training Act, 1981, as amended or a certificate issued under the repealed section 27 of the Act referred to. * NTC 2 Certificate and higher.
RECOMMENDATIONS	:	Proof of experience in Preventative maintenance.
DUTIES	:	<ul style="list-style-type: none"> * Must plan, supervise and monitor Mechanical request. * Management of Preventative Maintenance.

- * Issue inspection forms of machineries.
- * Compile reports on progress of requests.
- * Updating of maintenance forms.
- * Follow up and record requisition completed/ outstanding.
- * Compile a risk analysis of problematic area.

ENQUIRIES : Mr S.J. Phalane
Tel. No. (051) 4053186

REFERENCE : H/A/78

APPLICATIONS : The Chief Executive Officer
Universitas Hospital
(**Attention: Mr S.J. Phalane**)
Private Bag X20660
BLOEMFONTEIN
9300

POST 19 : **Principal Food Service Supervisor**

SALARY : R64 143.00 per annum

CENTRE : Mantsopa District Hospital, Ladybrand

REQUIREMENTS : * Grade 10 (or equivalent) Certificate.
* Appropriate experience.

RECOMMENDATIONS : * Hospitality, supervisory/leadership and catering skills.
* Good communication skills and interpersonal skills.

DUTIES : * Plan, supervise, organize and control Food Services.
* Observing patients' diets.

* Ordering of food and checking quality.

* Serving food to patients.

ENQUIRIES : Mr P.A. Moatlhodi
Tel. No. (051) 8739932

REFERENCE : H/F/06

APPLICATIONS : The Chief Executive Officer
Dr J.S. Moroka District Hospital
(**Attention: Mr P.A. Moatlhodi**)
Private Bag X707
SELOSESHA
9783

Advertisements approved by:
<p>.....</p> <p>ACTING SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT</p> <p>Date:</p>