

FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 49/2007

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POSTS: DEPARTMENT OF HEALTH CLOSING DATE: 18 JUNE 2007

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular and not to the Human Resource Advice, Co-ordination, and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE: 06 | 06 | 2007

Department of the Premier Departement van die Premier Lefapha La Tonakgolo

WELKOM 9460

POST 27 : Chief Professional Nurse (In-charge of Clinic)

SALARY: R122 841.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Bophelong Clinic, Odendaalsrus: Matjhabeng

Local Area: Lejweleputswa District

REQUIREMENTS: * Current registration with the South African

Nursing Council as General Nurse and

Midwife.

Valid driver's license.

* Extensive appropriate experience.

DUTIES : * Oversee the rendering of all health services

(Primary Health Care Core package).

* Management of resources.

* Co-ordinate participation amongst stake-

holders.

ENQUIRIES : Me J. Phakedi

Tel. No. (057) 3913266

REFERENCE : H/P/154

APPLICATIONS: The District Manager

Lejweleputswa District

(Attention: Me J. Phakedi)

Private Bag X15

WELKOM

9460

POST 28 : Chief Professional Nurse (In-charge of Clinic)

SALARY: R122 841.00 per annum

CENTRE : Leratong Clinic: Matjhabeng Local Area:

Lejweleputswa District

REQUIREMENTS: * Current registration with the South African

Nursing Council as General Nurse and

Midwife.

Valid driver's license.

* Extensive appropriate experience.

DUTIES : * Oversee the rendering of all health services

(Primary Health Care Core package).

* Management of resources.

* Co-ordinate participation amongst stake-

holders.

ENQUIRIES : Me J. Phakedi

Tel. No. (057) 3913266

REFERENCE : H/P/155

APPLICATIONS: The District Manager

Lejweleputswa District

(Attention: Me J. Phakedi)

Private Bag X15

WELKOM 9460

POST 29 : Chief Professional Nurse (In-charge of Clinic)

SALARY: R122 841.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Allanridge Clinic: Matjhabeng Local Area:

Lejweleputswa District

REQUIREMENTS: * Current registration with the South African

Nursing Council as General Nurse and

Midwife.

- Valid driver's license.
- Extensive appropriate experience.

DUTIES : * Oversee the rendering of all health services

(Primary Health Care Core package).

* Management of resources.

* Co-ordinate participation amongst stake-

holders.

ENQUIRIES : Me J. Phakedi

Tel. No. (057) 3913266

REFERENCE: H/P/156

APPLICATIONS: The District Manager

Lejweleputswa District

(Attention: Me J. Phakedi)

Private Bag X15

WELKOM 9460

POST 30 : Chief Professional Nurse (In-charge of Clinic)

SALARY: R122 841.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Mmamahabane Clinic, Ventersburg: Matjhabeng

Local Area: Lejweleputswa District

REQUIREMENTS: * Current registration with the South African

Nursing Council as General Nurse and

Midwife.

* Valid driver's license.

* Extensive appropriate experience.

DUTIES : * Oversee the rendering of all health services

(Primary Health Care Core package).

Management of resources.

Co-ordinate participation amongst stakeholders.

Me J. Phakedi **ENQUIRIES**

Tel. No. (057) 3913266

REFERENCE H/P/157

APPLICATIONS The District Manager

> Lejweleputswa District (Attention: Me J. Phakedi)

Private Bag X15

WELKOM 9460

POST 31 Chief Professional Nurse (Unit Manager)

(5 posts)

SALARY R122 841.00 per annum

CENTRE Free State Psychiatric Complex, Bloemfontein

REQUIREMENTS Registered with the South African Nursing

Council as a General Nurse and Psychiatric

Nurse.

Appropriate experience as Chief Professional

Nurse.

Proof of current registration with the South

African Nursing Council (receipt).

RECOMMENDATIONS Registered with the South African Nursing

Council in Nursing Administration/Health Care Management and Community Health.

Valid driver's license.

Willing to work shifts which suit the needs of

the service.

DUTIES Manage all MHCA forms of the patients in the

Free State Psychiatric Complex and co-

ordinate with other Multi-Professional Team Members.

- Ensure compassionate and quality nursing care in the allocated unit.
- * Reduce the burden of disease in designated area through the implementation of Nursing Care Programmes.
- * Provide effective management of financial and material resources through the implementation of the Public Finance Management Act (PFMA) to ensure value for money.
- * Utilization of appropriate and skilled personnel in the allocated unit.
- Ensure effective and efficient management of information.

ENQUIRIES: Me S. Rabe

Tel. No. (051) 4079392

REFERENCE : H/P/182

APPLICATIONS : The Chief Executive Officer / Director

Free State Psychiatric Complex (Attention: Mr A. van Zyl)

Private Bag X20607

BLOEMFONTEIN

9300

POST 32 : Chief Physiotherapist

SALARY: R122 841.00 per annum plus scarce skills

allowance equal to 10% and rural allowance

equal to 8% of the annual salary notch.

CENTRE : Universitas Academic Hospital, Bloemfontein

REQUIREMENTS: * B.Sc Physiotherapy.

Registration with the Health Professions Council of South Africa as Physiotherapist.

RECOMMENDATIONS: * Special interest in Intensive Care

Physiotherapy.

* Computer literacy.

DUTIES : * Clinical Physiotherapy.

* Administrative duties.

ENQUIRIES: Ms L. du Toit

Tel. No. (051) 4053366

REFERENCE : H/P/183

APPLICATIONS: The Chief Executive Officer

Universitas Hospital

(Attention: Ms L. du Toit)

Private Bag X20660 BLOEMFONTEIN

9300

POST 33 : Chief Clinical Technologist

SALARY: R122 841.00 per annum

CENTRE : Department of Cardiology: Universitas

Academic Hospital, Bloemfontein

REQUIREMENTS: * B. Tech Degree (Clinical Technology -

Cardiology).

* Registration with the Health Professions

Council of South Africa as Clinical

Technologist – Cardiology.

RECOMMENDATIONS: * 4 Years Adult Cardiology.

Experience as Qualified Technologist.

DUTIES : * Independent functioning in all categories.

- Echocardiography (perform, analysis, interpret) and TEE's.
- * ECG's (Stress, Holter, Routine).
- * Pacemakers (implantation and follow-up).
- * BP Holters, heart catheterization and IVUS, Intro-Aortic Balloon pumping, tilt tests.
- * Overtime duties.
- Supervision.
- * Supply training.

ENQUIRIES: Ms E. Van den Heever

Tel. No. (051) 4053393

REFERENCE : H/C/35

APPLICATIONS : The Chief Executive Officer

Universitas Hospital

(Attention: Ms E. Van den Heever)

Private Bag X20660 BLOEMFONTEIN

9300

POST 34 : Chief Speech Language Therapy and

Audiology Therapist

SALARY: R122 841.00 per annum plus scarce skills

allowance equal to 10% of the annual salary

notch.

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS: * Degree in Speech Therapy / Audiology.

* Current registration with the Health Professions Council of South Africa as

Speech/Audiology Therapist.

RECOMMENDATIONS: * Appropriate Clinical experience.

* Understanding of the White Paper on the Integrated National Disability Strategy.

DUTIES

 Supervision of Community Speech Therapist, Audiologist and Students.

* Manage Senior Speech Therapist and Audiologist allocated.

* Provisioning of Health Therapy Services for both in- and out-patients in the allocated areas.

* Perform relevant administrative duties or functions.

* Maintain and improve quality within Speech Therapy and Audiology Unit.

ENQUIRIES

L.K. Mbedzi

Tel. No. (051) 4051078

REFERENCE

H/T/6

APPLICATIONS

The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema)

Private Bag X20581 BLOEMFONTEIN

9300

POST 35

Chief Social Worker

SALARY

R122 841.00 per annum

CENTRE

ARV: National District Hospital, Bloemfontein

REQUIREMENTS

* B. Degree in Social Work / Diploma in Social

Work.

* Current registration with the South African Council for Social Services Professions (SACSSP) as Social Worker.

- * Appropriate Social Work experience.
- * Willingness to rotate between the different Social Work service areas in National District Hospital.

RECOMMENDATIONS

- Experience as a Medical Social Worker.
- * Good interpersonal skills.
- * Community resource networking skills and experience.
- * Computer literate.
- Valid driver's license.

DUTIES

- * To render effective, supportive Social Work services to clients, families, significant others at ARV Service points, including the community to ensure effective implementation of the ARV Comprehensive Plan within the Free State Department of Health.
- * To develop, coordinate and maintain a working relationship with Management and other stakeholders in the field of HIV/AIDS Treatment, to contribute to effective implementation of the ARV Comprehensive Plan within the Free State Department of Health.
- * To render administrative tasks regarding social services in order to update proper health records, for referral and statistical purposes.
- * To assist in rendering general social work services within National District Hospital to contribute to the Department of Health, Free State Government.

* To assist with the implementation and coordination of EAP services in the Department of Health, Free State.

ENQUIRIES: Ms M. Brewis

Tel. No. (051) 4039707

REFERENCE : H/S/30

APPLICATIONS: The Chief Executive Officer

National District Hospital (Attention: Me P. Mehlwana)

Private Bag X20598 BLOEMFONTEIN

9300

POST 36 : Chief Social Worker

SALARY: R122 841.00 per annum

CENTRE : Botshabelo District Hospital

REQUIREMENTS: * Current registration with the South African

Council for Social Services Professions

(SACSSP) as Social Worker.

* Appropriate experience as Social Worker.

RECOMMENDATIONS: * Valid driver's license.

Computer training.

DUTIES : * Manage and promote the social services in

Botshabelo District Hospital.

* Liaison with NGO's and CBO's where

applicable.

* Therapeutic, supportive and administrative

social work including HIV/AIDS patients in the

ARV Unit.

* Administrative tasks as requested by

Assistant Manager.

* Advice management on EAP interventions.

ENQUIRIES: Dr M.E. Maree

Tel. No. (051) 5330234 / 5330111

REFERENCE : H/S/16

APPLICATIONS : The Chief Executive Officer

Botshabelo District Hospital (Attention: Mr K.J. Molise)

Private Bag X527 BOTSHABELO

9781

POST 37 : Senior Statistical Advisor

SALARY : R122 841.00 per annum

CENTRE : Alternative Health Services: Information

Management: Corporate Office, Bloemfontein

REQUIREMENTS: An appropriate Bachelors Degree (or equivalent

qualification) in Medical Field or Basic Applied

Epidemiology.

RECOMMENDATIONS: * Medical background.

* Statistics.

* Research methods.

* Oversight of DHIS.

DUTIES: * Overall management of Health Information

Management, i.e. PHC Information.

Solve problems related to Data Quality.

* Provide quality and timeous data for Strategic

Planning.

Monitoring and evaluation.

ENQUIRIES : Mr M.H. Toli

Tel. No. (051) 4081414

REFERENCE : H/S/29

APPLICATIONS: The Acting Senior Manager

Human Resource Management

(Attention: Mr M. Mokgampanyane)

P.O. Box 227 BLOEMFONTEIN

9300

POST 38 : Senior Professional Nurse

SALARY : R98 916.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS: * Registration with the South African Nursing

Council as a General Nurse and Midwife.

DUTIES : * Ensuring quality nursing care.

* Ensuring cost control in the department for

personnel within the cost centre.

ENQUIRIES: Me S.M.G. Charlie

Tel. No. (051) 4051308

REFERENCE: H/P/69

APPLICATIONS: The Chief Executive Officer

Pelonomi Regional Hospital (Attention: Mr S.I. Makhema)

Private Bag X20581 BLOEMFONTEIN

9300

POST 39 : Senior Professional Nurse (Theatre)

SALARY : R98 916.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS: * Current registration with the South African

Nursing Council as a General Nurse.

* Appropriate experience as a Registered

Nurse.

RECOMMENDATIONS: * Experienced in the operating theatre.

* Prepared to work for long strenuous hours.

standing.

DUTIES : * Assisting in operating room.

Knowledge of medical legal hazards.

* Management of human and material

resources.

* Personnel development and maintenance of

COHSASA Standards.

ENQUIRIES : Mrs F.O. Motlhale

Tel. No. (051) 4051041

REFERENCE : H/P/138

APPLICATIONS: The Chief Executive Officer

Pelonomi Regional Hospital (Attention: Mr S.I. Makhema)

Private Bag X20581 BLOEMFONTEIN

9300

POST 40 : Senior Professional Nurse (Theatre) (2 posts)

SALARY : R98 916.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS: * Current registration with the South African

Nursing Council as a General Nurse.

* Appropriate experience as a Registered

Nurse.

RECOMMENDATIONS * Experienced in the operating theatre.

* Prepared to work for long strenuous hours,

standing.

DUTIES : * Assisting in operating room.

Knowledge of medical legal hazards.

* Management of human and material

resources.

* Personnel development and maintenance of

COHSASA Standards.

ENQUIRIES : Mrs F.O. Motihale

Tel. No. (051) 4051041

REFERENCE : H/P/139

APPLICATIONS: The Chief Executive Officer

Pelonomi Regional Hospital (Attention: Mr S.I. Makhema)

Private Bag X20581 BLOEMFONTEIN

9300

POST 41 : Senior Professional Nurse (7 posts)

SALARY : R98 916.00 per annum

CENTRE : Accident and Emergency Unit: Pelonomi

Regional Hospital, Bloemfontein

REQUIREMENTS: * Current registration with the South African

Nursing Council as a General Nurse.

* Appropriate experience as a Professional

Nurse.

Experience in Surgery cases.

RECOMMENDATIONS: Theater, ICU and Trauma training.

DUTIES: * Provide quality patient care.

Supervise staff.

* Implement Quality Improvement

Programmes.

ENQUIRIES: Me D.Y. Shounyane

Tel. No. (051) 4051907

REFERENCE : H/P/161

APPLICATIONS : The Chief Executive Officer

Pelonomi Regional Hospital

Accident and Emergency Unit (Trauma)

(Attention: B. Peens)
Private Bag X20855
BLOEMFONTEIN

9300

POST 42 : Senior Professional Nurse (9 posts)

SALARY : R98 916.00 per annum

CENTRE : Accident and Emergency Unit: Pelonomi

Regional Hospital, Bloemfontein

REQUIREMENTS: * Current registration with the South African

Nursing Council as a General Nurse.

* Appropriate experience as a Professional

Nurse.

* Experience in Surgery care.

RECOMMENDATIONS: Theater, ICU and Trauma training.

DUTIES: * Provide quality patient care.

* Supervise Professional Nurses and other

junior nursing staff.

Management of Trauma cases.

* Implement Quality Improvement

Programmes.

ENQUIRIES : Me D.Y. Shounyane

Tel. No. (051) 4051907

REFERENCE : H/P/162

APPLICATIONS: The Chief Executive Officer

Pelonomi Regional Hospital

Accident and Emergency Unit (Trauma)

(Attention: B. Peens)
Private Bag X20855
BLOEMFONTEIN

9300

POST 43 Senior Professional Nurse

SALARY : R98 916.00 per annum

CENTRE : Universitas Hospital, Bloemfontein

REQUIREMENTS: Registered with the South African Nursing

Council as General Nurse and Midwife.

RECOMMENDATIONS: * Preferable experience in Cardiology/Cardio

Thoracic.

* Good human relationships.

Proven record of minimum absence.

* Appropriate experience as a professional

nurse.

DUTIES : * Must be able to render a high standard of

nursing care on a tertiary level (high risk).

Communicate with patient/fluent in English.

Must be passionate about Cardiology

nursing.

ENQUIRIES: Me M.A. Mabandla

Tel. No. (051) 4053415/7

REFERENCE : H/P/195

APPLICATIONS: The Chief Executive Officer

Universitas Hospital

(Attention: Me M.A. Mabandla)

Private Bag X20660 BLOEMFONTEIN

9300

POST 44 : Senior Professional Nurse

SALARY : R98 916.00 per annum plus rural allowance

equal to 12% of the annual salary notch.

CENTRE : Mobile Unit, Witsieshoek: Local Area Maluti-A-

Phofung

REQUIREMENTS: * Registration with the South African Nursing

Council as General Nurse and Midwife,

Psychiatric and Community Health.

South African Nursing Council receipt for the

current year.

* Appropriate experience.

RECOMMENDATIONS: * Ability to work under pressure.

* Ability to implement and manage change.

* Good written and verbal communication

skilis.

Confidentiality.

* Good interpersonal relations.

DUTIES : * Implementation of the full package of Primary

Health Care during patient consultation in

fixed and mobile clinics.

* Fulfills the patient care, clinic administration,

education of patients and subordinates.

* Work under the indirect supervision of the

Clinic supervisor.

ENQUIRIES: Miss M.L. Tsibuli

Tel. No. (058) 7130515

REFERENCE : H/P/196

APPLICATIONS: The District Manager

Thabo Mofutsanyana District (Attention: H. van Zyl)

Private Bag X824

WITSIESHOEK

9870

POST 45 Senior Professional Nurse (5 posts)

SALARY: R98 916.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Winburg District Hospital

REQUIREMENTS: * Current registration with the South African

Nursing Council as a General Nurse and

Midwife.

RECOMMENDATIONS: * Well developed interpersonal skills.

* Ability to function effectively under pressure.

DUTIES : * Render quality comprehensive patient care.

* Participate in Quality Improvement

Programme.

Perform other duties as delegated.

ENQUIRIES : Mrs T.M. Mofokeng

Tel. No. (051) 8810046

REFERENCE: H/P/197

APPLICATIONS: The Chief Executive Officer

Winburg District Hospital (Attention: Mrs J.L. Bester)

Private Bag X2 WINBURG

9420

POST 46 Senior Professional Nurse

SALARY : R98 916.00 per annum

CENTRE : National District Hospital, Bloemfontein

REQUIREMENTS: * Current registration with the South African

Nursing Council as a General Nurse and

Midwife.

* Extensive appropriate experience as a

Professional Nurse.

RECOMMENDATIONS: * Advanced skills in Training in Termination of

Pregnancies.

* Leadership skills.

Ability to function under pressure.

DUTIES : * Counseling skills.

* Knowledge in contraceptives.

Provide effective patient care in the Unit.

Implement Quality Assurance Programs.

Overall supervision of sub-category Nursing

personnel.

ENQUIRIES: Me L.M. Mayeng

Tel. No. (051) 4039871

REFERENCE: H/P/160

APPLICATIONS: The Chief Executive Officer

National District Hospital

(Attention: Me P. Mehlwana)

Private Bag X20598 BLOEMFONTEIN

9300

POST 47 : Senior Professional Nurse

SALARY : R98 916.00 per annum plus rural allowance

equal to 12% of the annual salary notch.

CENTRE : Kokelong Clinic, Marquard: Local Area Setsoto

REQUIREMENTS: * Registration with the South African Nursing

Council as General Nurse and Midwife,

Psychiatric and Community Health.

* South African Nursing Council receipt for the

current year.

* Relevant experience.

RECOMMENDATIONS: * Ability to work under pressure.

* Ability to implement and manage change.

* Good written and verbal communication

skills.

Confidentiality.

Good interpersonal relations.

Driver's license.

DUTIES : * Deliver a comprehensive Primary Health

Care Service in Kokelong Clinic, Marguard.

- * Identify the needs for nursing care, formulate and implementation of primary health care programs as well as the evaluation thereof.
- * Responsible for quality patient care.

ENQUIRIES : J. Kotze

Tel. No. (051) 9335603

REFERENCE : H/P/163

APPLICATIONS: The District Manager

Thabo Mofutsanyana District (Attention: H. van Zyl)

Private Bag X824 WITSIESHOEK

9870

POST 48 : Senior Professional Nurse

SALARY : R98 916.00 per annum plus rural allowance

equal to 12% of the annual salary notch.

CENTRE: HIohlolwane Clinic, Clocolan: Local Area

Setsoto

REQUIREMENTS: * Registration with the South African Nursing

Council as General Nurse and Midwife,

Psychiatric and Community Health.

* South African Nursing Council receipt for the

current year.

Relevant experience.

RECOMMENDATIONS: * Ability to work under pressure.

Ability to implement and manage change.

* Good written and verbal communication

skills.

* Confidentiality.

- Good interpersonal relations.
- Driver's license.

DUTIES : * Deliver a comprehensive Primary Health

Care Service in Hlohlolwane Clinic, Clocolan.

* Identify the needs for nursing care, formulate and implementation of primary health care programs as well as the evaluation thereof.

Responsible for quality patient care.

ENQUIRIES : J. Kotze

Tel. No. (051) 9335603

REFERENCE : H/P/164

APPLICATIONS : The District Manager

Thabo Mofutsanyana District (Attention: H. van Zyl)

Private Bag X824 WITSIESHOEK

9870

POST 49 : Senior Professional Nurse

SALARY : R98 916.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Fezile Dabi Health District: School Health:

Mafube Local Area

REQUIREMENTS: * Registration with the South African Nursing

Council as General Nurse and Midwife,

Community and Psychiatric Nurse.

* Appropriate experience in Primary Health

Care Services.

* Must be prepared to work shifts.

DUTIES : * Render a comprehensive Primary Health

Care Services.

* Screening of clients and prescribing EDL medication according to treatment protocols.

Render service in poli-clinic and maternity section.

ENQUIRIES: Ms S.V. Malatse

Tel. No. (016) 9709301

REFERENCE: H/P/165

APPLICATIONS: The District Manager

Fezile Dabi Health District (Attention: Me A. Brits) Private Bag X2005

SASOLBURG

1947

POST 50 : Senior Professional Nurse

SALARY : R98 916.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Fezile Dabi Health District: Phahameng Clinic:

Mafube Local Area

REQUIREMENTS: * Registration with the South African Nursing

Council as General Nurse and Midwife,

Community and Psychiatric Nurse.

* Appropriate experience in Primary Health

Care Services.

DUTIES : * Render a comprehensive Primary Health

Care Services.

* Screening of clients and prescribing EDL

medication according to treatment protocols.

Render service in poli-clinic and maternity

section.

ENQUIRIES : Ms S.V. Malatse

Tel. No. (016) 9709301

REFERENCE : H/P/166

APPLICATIONS : The District Manager

Fezile Dabi Health District (Attention: Me A. Brits)

Private Bag X2005 SASOLBURG

1947

POST 51 : Senior Professional Nurse (ARV)

SALARY: R98 916.00 per annum plus rural allowance

equal to 8% of the annual salary notch.

CENTRE : Fezile Dabi Health District: PAX CHC.

Viljoenskroon

REQUIREMENTS: Registration with the South African Nursing

Council as General Nurse and Midwife,

Community and Psychiatric Nurse.

RECOMMENDATIONS: Appropriate experience.

DUTIES : * Management of comprehensive Treatment

and Care for HIV/AIDS (including the implementation of the Anti-Retroviral Treatment (ARV) Programme output clinic).

* Supervision of staff and patients in the clinic.

* Management of all programs in and related to

the clinics.

ENQUIRIES: Ms S.R. Noge

Tel. No. (056) 2163314/5

REFERENCE: H/P/167

APPLICATIONS: The District Manager

Fezile Dabi Health District (Attention: Me A. Brits)

Private Bag X2005

SASOLBURG

1947