



## **FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 54/2007**

**TO ALL HEADS OF PROVINCIAL DEPARTMENTS**

### **ADVERTISEMENT OF POST: DEPARTMENT OF THE PREMIER**

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular and not to the Human Resource Advice, Co-ordination, and Management Directorate: Department of the Premier.

  
**DEPARTMENT OF THE PREMIER**

**DATE:**.....11/06/2007.....

**Department of the Premier** • **Departement van die Premier** • **Lefapha La Tonakgolo**

**Human Resource Advice, Co-ordination and Management Directorate**

# FREE STATE PROVINCE

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## DEPARTMENT OF THE PREMIER

**Free State Department of the Premier is an equal opportunity affirmative action employer.**

It is our intention to promote representativity (race, gender and disability) in the Department through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

### **Directions to applicants:**

- Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications, driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies.
- No e-mailed or faxed applications will be considered.
- Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
- The successful candidate will be subjected to the verification of qualifications, reference checks as well as a criminal record check.
- Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

***Candidates who previously applied for this position do not need to apply again.***

## **INFORMATION TECHNOLOGY**

**POST :** CHIEF INFORMATION OFFICER

**SALARY:** Level 13 – An all inclusive remuneration package of R502 725 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13<sup>th</sup> cheque, motor car allowance, home owner's allowance and medical aid assistance.

This appointment is subject to the signing of an employment contract, a security clearance and an annual performance agreement. The successful candidate will be required to disclose his/her financial interests in accordance with the prescribed regulations.

**CENTRE:** BLOEMFONTEIN

**REQUIREMENTS:** The candidate must be in possession of an appropriate 3 year degree preferably in the Information Technology field and/or experience in the management of resources in a similar environment.

**RECOMMENDATION:** Extensive knowledge of the global use of information management and information technology processes to enhance and promote the delivery of services.  
Knowledge of information technology issues in the Free State and South Africa.  
Strategic thinking, analytical and problem solving skills

**KEY RESPONSIBILITIES:** The candidate must have knowledge, skills, training and competencies of the following:

- Align the FSPG's information management (information management systems included) and information technology (as enabler) strategy with the strategic direction, management plans and the business processes of the Province, with due consideration of the strategic direction of the Government.
- Develop supporting information management and information technology enabler policies and strategies, regulations, standards, norms, guidelines, best practices and procedures, derived from the national information management and information technology policy and strategy, standards and norms developed by the GITO Council and DPSA, but focussed on the specific requirements of the FSPG and its departments.
- Represent the FSPG at the GITO Council.
- Promote effective management of information and information technology as enabler as a strategic resource.
- Create an enabling environment for other managers to perform their functions more effectively and efficiently.
- Manage the SITA relationship: This entails control of the Business Agreement (BA) and Service Level Agreements (SLA's) with SITA and/or other suppliers of information management and information technology goods and services.
- Utilization of security mechanisms and ensure compliance to the relevant regulatory framework.
- Responsible for ensuring development and training of the members in the Department of the Premier in relevant information technology matters.

**REFERENCE NO:**

CIO

**ENQUIRIES:**

Mr. I.M. Garaba  
Tel: (051) 405 4473

**APPLICATIONS:**

Ms. P. Norval  
Department of the Premier  
Human Resources Advice, Co-ordination and Management Directorate  
PO Box 517  
BLOEMFONTEIN  
9300

or

Room 22, Lebohang Building  
BLOEMFONTEIN

The Free State Provincial Government is an equal opportunity, affirmative action employer and it is committed to the achievement and maintenance of diversity and equity employment

**CLOSING DATE** : **25 June 2007**