



FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 68/2007

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POSTS: DEPARTMENT OF HEALTH

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular and not to the Human Resource Advice, Co-ordination, and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE: 31/07/2007

Department of the Premier • Departement van die Premier • Lefapha La Tonakgolo

Human Resource Advice, Co-ordination and Management Directorate



TO ALL HEADS OF OFFICES AND
INSTITUTIONS OF THE DEPARTMENT
OF HEALTH IN THE FREE STATE

**HEALTH HUMAN RESOURCE MANAGEMENT CIRCULAR NO. OF 2007
UNLESS STATED OTHERWISE CLOSING DATE: 20 August 2007**

ADVERTISEMENT OF POSTS

Applications must be submitted on form Z83 obtainable from any Government Department and must be accompanied by certified copies of qualifications and certificates.

Applicants are respectfully informed that if no notification of an interview is received within 4 months from closing date, they must accept that their application was unsuccessful.

General requirements: • Verification on qualifications and South African citizenship will be conducted. • No e-mail or faxed applications will be considered. • It remains the responsibility of applicants to ensure that the applications are submitted by the closing date, applications received after the closing date will not be considered.

- POST 1** : **Chief Professional Nurse**
- SALARY** : R132 054.00 per annum
- CENTRE** : Mangaung Local Area Clinics
- REQUIREMENTS** : *
- * Registration with the South African Nursing Council in General Nursing, Midwifery and Psychiatric Nursing.
 - * Unendorsed driver's license.
- RECOMMENDATIONS** : *
- * Diploma in Community Nursing Science.
 - * Primary Health Care experience.

		<ul style="list-style-type: none"> * IMCI, EPI Reproductive Health, HIV/AIDS Counseling. * Screening course (EDC) Dispensing Course.
DUTIES	:	<ul style="list-style-type: none"> * To render comprehensive Primary Health Care services in accordance with the Primary Health Care Core Package. * Assist Clinic Manager with the clinic administration. * Do all other legal and reasonable functional and managerial duties of the clinic as it may be required.
ENQUIRIES	:	Mr M.S. Maselo Tel. No. (051) 4039715
REFERENCE	:	H/P/212
APPLICATIONS	:	The District Manager Motheo District (Attention: Mr D.H. le Roux) P.O. Box 441 BLOEMFONTEIN 9300
POST 2	:	Chief Professional Nurse
SALARY	:	R132 054.00 per annum plus rural allowance equal to 8% of the annual salary notch.
CENTRE	:	Winburg District Hospital
REQUIREMENTS	:	<ul style="list-style-type: none"> * Registration with the South African Nursing Council as General Nurse and Midwife. * Proof of current registration with the South African Nursing Council (receipt).
RECOMMENDATIONS	:	* Appropriate experience.

- * Ability to function independently.
- * Good interpersonal relations.
- * Supervisory skills.
- * Knowledge in Unit Management.
- * Diploma in Health Care Management.

DUTIES

- :
- * Render comprehensive quality patient care in Casualty.
 - * Manage and maintain resources.
 - * Responsible for training hospital personnel about the use and care of the medical equipment.
 - * Responsible for staff development and training activities.
 - * Manage the unit according to COHSASA standards.
 - * Maintain a high standard of care and professionalism in the unit.
 - * Initiate, supervise and maintain quality improvement programs.
 - * Be prepared to work under pressure.

ENQUIRIES

: Me K.E. Mofokeng
Tel. No. (057) 2213324

REFERENCE

: H/P/213

APPLICATIONS

: The Chief Executive Officer
Winburg Hospital
(**Attention: Ms J.L. Bester**)
Private Bag X2
WINBURG
9420

POST 3	:	Chief Provisioning Administration Clerk (Pharmacy)
SALARY	:	R106 335.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	Senior (or equivalent) Certificate.
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Knowledge of BAS and LOGIS systems. * Relevant experience and knowledge of procurement procedures. * Working knowledge of computers.
DUTIES	:	<ul style="list-style-type: none"> * Function as Chief User Clerk for the Pharmacy cost centre. * Procurement and payments of pharmaceuticals. * Maintenance of pharmacy budgets, including personnel. * Compile monthly cost center reports. * Act as secretariat of the cost center expenditure control committee. * Maintain adequate supplies of non-pharmaceutical stock items and control usage thereof.
ENQUIRIES	:	Mr G.J. Kgaseane Tel. No. (051) 4051310
REFERENCE	:	H/P/214
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300

POST 4	:	Administrative Officer
SALARY	:	R106 335.00 per annum
CENTRE	:	National District Hospital, Bloemfontein
REQUIREMENTS	:	An appropriate Bachelor Degree (or equivalent qualification).
DUTIES	:	<ul style="list-style-type: none"> * To render an effective records, admissions, switchboard and porter services to the clients of National District Hospital. * To ensure the collection of patients' money according to the Finance regulations. * To supervise officials in records, admissions, porters and switchboard. * To ensure Batho Pele principles are being maintained to render quality service to the clients.
ENQUIRIES	:	Mr T.V. Mokete Tel. No. (051) 4039602
REFERENCE	:	H/A/121
APPLICATIONS	:	The Chief Executive Officer National District Hospital (Attention: Me P. Mehlwana) Private Bag X20598 BLOEMFONTEIN 9300
POST 5	:	Senior Professional Nurse
SALARY	:	R106 335.00 per annum plus rural allowance equal to 8% of the annual salary notch.

CENTRE	:	Fezile Dabi Health District: Siza Bantu Clinic in Heilbron
REQUIREMENTS	:	Registration with the South African Nursing Council as a General Nurse and Midwife, Community and Psychiatric.
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Appropriate knowledge of Primary Health Care Services. * A valid South African Driver's License (Code 8).
DUTIES	:	<p>Render a comprehensive primary health care service which entails the following:</p> <ul style="list-style-type: none"> * PMTCT, Reproductive care, immunization and health education. * Curative services: Chronic, integrated management of Childhood illnesses.
ENQUIRIES	:	<p>Ms N.S. Malinga Tel. No. (056) 8113653</p>
REFERENCE	:	H/P/215
APPLICATIONS	:	<p>The District Manager Fezile Dabi Health District (Attention: Me A. Brits) Private Bag X2005 SASOLBURG 1947</p>
POST 6	:	Senior Professional Nurse
SALARY	:	R106 335.00 per annum
CENTRE	:	National District Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * Registration with the South African Nursing Council as a General Nurse and Midwife. * Extensive experience in the Maternity Unit.

RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Diploma in Advanced Midwifery Nursing. * Leadership skills. * Ability to function under pressure.
DUTIES	:	<ul style="list-style-type: none"> * Provide effective patient care in the Unit. * Implement Quality Assurance Programs. * Overall supervision of sub-category Nursing personnel.
ENQUIRIES	:	Me L.M. Mayeng Tel. No. (051) 4039601
REFERENCE	:	H/P/216
APPLICATIONS	:	The Chief Executive Officer National District Hospital (Attention: Me P. Mehlwana) Private Bag X20598 BLOEMFONTEIN 9300
POST 7	:	Professional Nurse
SALARY	:	R85 362.00 per annum plus rural allowance equal to 8% of the annual salary notch.
CENTRE	:	Fezile Dabi Health District: Tumahole Clinic in Parys
REQUIREMENTS	:	<ul style="list-style-type: none"> * Registration with the South African Nursing Council as a General Nurse and Midwife. * Valid driver's license.
RECOMMENDATIONS	:	Appropriate knowledge of Primary Health Care services.
DUTIES	:	<ul style="list-style-type: none"> * Render a comprehensive Primary Health Care service.

- * Responsibility for the development of staff and community clients.
- * Formulating nursing programs and implement them.
- * Identify needs for nursing care.

ENQUIRIES : Ms N.S. Malinga
Tel. No. (056) 8113653

REFERENCE : H/P/217

APPLICATIONS : The District Manager
Fezile Dabi Health District
(**Attention: Me A. Brits**)
Private Bag X2005
SASOLBURG
1947

POST 8 : **Professional Nurse**

SALARY : R85 362.00 per annum plus rural allowance equal to 8% of the annual salary notch.

CENTRE : Fezile Dabi Health District: Kganya Community Health Center in Koppies – Ngwathe Local Area

REQUIREMENTS :

- * Registration with the South African Nursing Council as a General Nurse and Midwife.
- * A valid driver's license.

RECOMMENDATIONS : Appropriate knowledge of Primary Health Care services.

DUTIES :

- * Render a comprehensive Primary Health Care service.
- * Responsibility for the development of staff and community clients.
- * Formulating nursing programs and implement them.

- * Identify needs for nursing care.

ENQUIRIES : Ms N.S. Malinga
Tel. No. (056) 8113653

REFERENCE : H/P/218

APPLICATIONS : The District Manager
Fezile Dabi Health District
(**Attention: Me A. Brits**)
Private Bag X2005
SASOLBURG
1947

POST 9 : **Professional Nurse (Paediatrics)**

SALARY : R85 362.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS : Registration with the South African Nursing Council as a General Nurse.

RECOMMENDATIONS : * Experience in working with children.
* Be able to work under pressure.

DUTIES : Quality patient care.

ENQUIRIES : Me M.M. Nkhobo
Tel. No. (051) 4051147

REFERENCE : H/P/219

APPLICATIONS : The Chief Executive Officer
Pelonom Regional Hospital
(**Attention: Mr S.I. Makhema**)
Private Bag X20581
BLOEMFONTEIN
9300

POST 10	:	Professional Nurse (Paediatrics) (15 posts)
SALARY	:	R85 362.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	Registration with the South African Nursing Council as a General Nurse.
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Experience in working with children. * Be able to work under pressure.
DUTIES	:	Quality patient care.
ENQUIRIES	:	Me M.M. Nkhobo Tel. No. (051) 4051147
REFERENCE	:	H/P/220
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 11	:	Senior Staff Nurse (Paediatrics) (2 posts)
SALARY	:	R85 362.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	Enrolment with the South African Nursing Council as a Enrolled Nurse.
RECOMMENDATIONS	:	Basic Nursing Care.
DUTIES	:	Quality patient care.
ENQUIRIES	:	Me M.M. Nkhobo Tel. No. (051) 4051147
REFERENCE	:	H/S/50

APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 12	:	Senior Provisioning Administration Clerk Grade II
SALARY	:	R68 955.00 per annum
CENTRE	:	Supply Chain Management: Logistics: Corporate Office, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * Junior (or equivalent) Certificate. * Computer literacy.
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Experience in office management. * Good verbal and communication skills.
DUTIES	:	<ul style="list-style-type: none"> * General office support (e.g. leave management register, organizing meetings, and compilation of reports). * Chief User Clerk functions for the sub-directorate. * Assistance with the registration of entities on the LOGIS Supplier Database.
ENQUIRIES	:	Me E.E. Olivier Tel. No. (051) 4081826
REFERENCE	:	H/P/222
APPLICATIONS	:	The Acting Senior Manager Human Resource Management (Attention: Mr M.J. Mokgampanyane) P.O. Box 227 BLOEMFONTEIN

9300

POST 13	:	Staff Nurse (2 posts)
SALARY	:	R58 290.00 per annum
CENTRE	:	Katleho District Hospital, Virginia
REQUIREMENTS	:	<ul style="list-style-type: none"> * Enrolment with the South African Nursing Council as Enrolled Nurse. * Proof of current registration with the South African Nursing Council (receipt).
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Appropriate relevant experience. * Basic Nursing Care Skills. * Ability to maintain confidentiality. * Good interpersonal relations.
DUTIES	:	<ul style="list-style-type: none"> * Render quality comprehensive quality patient care services. * Participate in Quality Improvement Programs. * Perform other duties as delegated. * Be prepared to work shifts according to the needs of the patients.
ENQUIRIES	:	Me K.E. Mofokeng Tel. No. (057) 2213324
REFERENCE	:	H/S/51
APPLICATIONS	:	The Chief Executive Officer Katleho District Hospital (Attention: Mr R.S. Khoali) Private Bag X4 VIRGINIA 9430

POST 14	:	Senior Nursing Assistant (Surgery)
SALARY	:	R58 290.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * Enrolment with the South African Nursing Council as an Auxiliary Nurse. * Appropriate experience as Nursing Assistant.
DUTIES	:	Basic nursing care.
ENQUIRIES	:	Mr M.K. Mohlakoana Tel. No. (051) 4051339
REFERENCE	:	H/N/44
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 15	:	Senior Nursing Auxiliary (Surgery)
SALARY	:	R58 290.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	Enrolment with the South African Nursing Council as an Auxiliary Nurse.
RECOMMENDATIONS	:	Appropriate experience as Nursing Assistant.
DUTIES	:	Basic nursing care.
ENQUIRIES	:	Mr M.K. Mohlakoana Tel. No. (051) 4051339
REFERENCE	:	H/N/45

APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 16	:	Senior Administration Clerk Grade I
SALARY	:	R58 290.00 per annum
CENTRE	:	Fezile Dabi Health District: Heilbron Town Clinic: Ngwathe Local Area
REQUIREMENTS	:	<ul style="list-style-type: none"> * Junio (or equivalent) qualification. * Valid driver's license (Code 8).
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Appropriate experience. * Computer literacy.
DUTIES	:	<ul style="list-style-type: none"> * Provide administrative support to other members of the team. * Registration of clients. * Filing back of patients' files after consultations. * Booking for clients for hospital and transportation by commuter service. * General administrative duties.
ENQUIRIES	:	Ms N.S. Malinga Tel. No. (056) 8113653
REFERENCE	:	H/A/122
APPLICATIONS	:	The District Manager Fezile Dabi Health District (Attention: Me A. Brits)

Private Bag X2005
SASOLBURG
1947

POST 17	:	Nursing Assistant (Paediatrics) (2 posts)
SALARY	:	R49 665.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	Enrolment with the South African Nursing Council as an Auxiliary Nurse.
RECOMMENDATIONS	:	Basic Nursing Care.
DUTIES	:	Basic Nursing Care.
ENQUIRIES	:	Me M.M. Nkhobo Tel. No. (051) 4051147
REFERENCE	:	H/N/223
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 18	:	Housekeeping Supervisor
SALARY	:	R49 665.00 per annum
CENTRE	:	National District Hospital, Bloemfontein
REQUIREMENTS	:	Senior (or equivalent) Certificate.
RECOMMENDATIONS	:	* Ability to work under pressure. * Experience in the CSSD.
DUTIES	:	* Ordering of medical consumables.

- * Supervision.
- * Compile monthly reports and statistics.
- * Control surgical instruments.

ENQUIRIES : Me M.L. Mayeng
Tel. No. (051) 4039622

REFERENCE : H/H/19

APPLICATIONS : The Chief Executive Officer
National District Hospital
(**Attention: Me P. Mehlwana**)
Private Bag X20598
BLOEMFONTEIN
9300

POST 19 : **Administration Clerk Grade I (2 posts)**

SALARY : R43 245.00 per annum

CENTRE : National District Hospital, Bloemfontein

REQUIREMENTS : Junior (or equivalent) Certificate.

RECOMMENDATIONS : * Senior (or equivalent) Certificate.
* Computer literate.

DUTIES : * General office work.
* Filing of documents, registration of patients, faxing of documents, compiling of reports and statistics of patients, making of appointments.

ENQUIRIES : Me Bronn
Tel. No. (051) 4039601

REFERENCE : H/A/123

APPLICATIONS : The Chief Executive Officer
National District Hospital

(Attention: Me P. Mehlwana)
 Private Bag X20598
 BLOEMFONTEIN
 9300

POST 20	:	Nursing Assistant
SALARY	:	R43 245.00 per annum
CENTRE	:	Katleho District Hospital, Virginia
REQUIREMENTS	:	<ul style="list-style-type: none"> * Junior (or equivalent) Certificate. * Registered with the South African Nursing Council as Nursing Assistant. * Proof of current registration with the South African Nursing Council (receipt).
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Relevant experience. * Basic Nursing Care skills. * Communication skills. * Good interpersonal relations.
DUTIES	:	<ul style="list-style-type: none"> * Render basic quality nursing/patient care. * Implement Nursing care plans and policies under the supervision of Professional Nurse. * Carry out any other related tasks as delegated by the Professional Nurse. * Be prepared to work shifts according to the needs of the patients.
ENQUIRIES	:	Me M.R. Moletsane Tel. No. (057) 2213365
REFERENCE	:	H/N/46
APPLICATIONS	:	The Chief Executive Officer

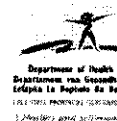
Katleho District Hospital
(Attention: Mr R.S. Khoali)
 Private Bag X4
 VIRGINIA
 9430

POST 21	:	Household Aid II (3 posts)
SALARY	:	R43 245.00 per annum
CENTRE	:	National District Hospital, Bloemfontein
REQUIREMENTS	:	ABET qualification.
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Senior (or equivalent) Certificate. * Computer literacy.
DUTIES	:	<ul style="list-style-type: none"> * General office work. * Stock management. * Compile monthly reports and statistics and patients' booking.
ENQUIRIES	:	Me M.L. Mayeng Tel. No. (051) 4039622
REFERENCE	:	H/H/21
APPLICATIONS	:	The Chief Executive Officer National District Hospital (Attention: Me P. Mehlwana) Private Bag X20598 BLOEMFONTEIN 9300
POST 22	:	Auxiliary Services Officer
SALARY	:	R43 245.00 per annum
CENTRE	:	National District Hospital, Bloemfontein

REQUIREMENTS	:	Junior (or equivalent) Certificate.
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Computer literacy. * Relevant experience.
DUTIES	:	<ul style="list-style-type: none"> * Perform front office duties with regard to scheduling of patients and patients information control, filing of record card. * Coordinating application forms and approvals for specialized services (Dentures, Obturators, Ortho). * Coordinating and filing forms for age determination, x-rays and auditing of record files. * Ensure scheduling of theatre patients.
ENQUIRIES	:	Dr Mahlangu Tel. No. (051) 4039666
REFERENCE	:	H/A/124
APPLICATIONS	:	The Chief Executive Officer National District Hospital (Attention: Me P. Mehlwana) Private Bag X20598 BLOEMFONTEIN 9300
POST 23	:	Household Aid I (2 posts)
SALARY	:	R38 610.00 per annum
CENTRE	:	National District Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * ABET Qualifications. * Ability to read and write.
RECOMMENDATIONS	:	* Good communication skills.

- * Good interpersonal skills.
- DUTIES** :
- * Washing of instruments.
 - * Packing of instruments and soft packs.
 - * Transporting of instruments between CSSD and wards.
- ENQUIRIES** : Me M.L. Mayeng
Tel. No. (051) 4039622
- REFERENCE** : H/H/20
- APPLICATIONS** : The Chief Executive Officer
National District Hospital
(**Attention: Me P. Mehlwana**)
Private Bag X20598
BLOEMFONTEIN
9300

Advertisements approved by:
<p>.....</p> <p>ACTING SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT</p> <p>Date:</p>



Department of Health • Departement van Gesondheid • Lefapha La Bophelo Bo Botle

Ms S. Dowd, Human Resource Management Directorate, Recruitment and Staff Establishment, P.O. Box 227, Bloemfontein 9300
Tel. 051-4081163, Fax: 051-4081567, Bophelo House, Cor. Maitland Street and Harvey Road, 1st Floor, Block A. West Wing

Tel. No. (051) 4041200

REFERENCE	:	H/P/233
APPLICATIONS	:	The District Manager Motheo District (Attention: Mr D.H. le Roux) P.O. Box 441 BLOEMFONTEIN 9300
POST 2	:	Chief Professional Nurse
SALARY	:	R132 054.00 per annum plus rural allowance equal to 8% of the annual salary notch.
CENTRE	:	Mobile Units, Motheo District
REQUIREMENTS	:	<ul style="list-style-type: none"> * Current registration with the South African Nursing Council in General Nursing, Midwifery and Psychiatry. * Driver's license (Code 8/EB).
RECOMMENDATIONS	:	<ul style="list-style-type: none"> * Primary Health Care experience. * Training in IMCI/EPI, HIV/AIDS Counselling, Reproductive Health and screening course.
DUTIES	:	To provide a comprehensive primary health care service in accordance with Primary Health Care Core package.
ENQUIRIES	:	Mr M.S. Maselo Tel. No. (051) 4039715
REFERENCE	:	H/P/234
APPLICATIONS	:	The District Manager Motheo District (Attention: Mr D.H. le Roux) P.O. Box 441 BLOEMFONTEIN 9300

POST 3 : **Chief Professional Nurse (Surgery) (3 posts)**

SALARY : R132 054.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS : *

- * Registration with the South African Nursing Council as a General Nurse.
- * Post registration qualification in Critical Care or Trauma.

RECOMMENDATIONS : Experience and/or willingness to work in the Burns Unit.

DUTIES : *

- * Cost control in the cost centre.
- * Conflict resolution.
- * Rendering of quality care and supervision in the cost centre.

ENQUIRIES : Mr M.K. Mohlakoana
Tel. No. (051) 4051339

REFERENCE : H/P/235

APPLICATIONS : The Chief Executive Officer
Pelonomi Regional Hospital
(Attention: Mr S.I. Makhema)
Private Bag X20581
BLOEMFONTEIN
9300

POST 4 : **Chief Professional Nurse (Surgery)**

SALARY : R132 054.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS	:	<ul style="list-style-type: none"> * Registration with the South African Nursing Council as a General Nurse. * Appropriate experience as a Professional Nurse.
RECOMMENDATIONS	:	Qualification or experience in Surgical care.
DUTIES	:	<ul style="list-style-type: none"> * Cost control. * Conflict resolution. * Rendering of quality care to patients.
ENQUIRIES	:	Mr M.K. Mohlakoana Tel. No. (051) 4051339
REFERENCE	:	H/P/236
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 5	:	Chief Professional Nurse (Paediatrics) (2 posts)
SALARY	:	R132 054.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	<ul style="list-style-type: none"> * Registration with the South African Nursing Council as a General Nurse. * Appropriate experience as a Professional Nurse.
RECOMMENDATIONS	:	Diploma in Paediatrics or Neonatology.
DUTIES	:	<ul style="list-style-type: none"> * Cost control in the Cost Centre. * Conflict resolution.

* Quality Patient Care.

ENQUIRIES	:	Me M.M. Nkhobo Tel. No. (051) 4051147
REFERENCE	:	H/P/237
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300
POST 6	:	Professional Nurse
SALARY	:	R85 362.00 per annum plus rural allowance equal to 3% of the annual salary notch.
CENTRE	:	Katleho District Hospital, Virginia
REQUIREMENTS	:	Registration with the South African Nursing Council as General Nurse and Midwife.
RECOMMENDATIONS	:	* Well developed interpersonal skills. * Ability to function effectively under pressure.
DUTIES	:	* Render quality comprehensive patient care. * Participate in Quality Improvement Programme. * Perform other duties as delegated.
ENQUIRIES	:	Mrs K.E. Mofokeng Tel. No. (057) 2213324
REFERENCE	:	H/P/238
APPLICATIONS	:	The Chief Executive Officer Katleho District Hospital (Attention: Mr R.S. Khoali)

Private Bag X4
VIRGINIA
9430

POST 7	:	Professional Nurse (5 posts)
SALARY	:	R85 362.00 per annum plus rural allowance equal to 8% of the annual salary notch
CENTRE	:	Diamant District Hospital, Jagersfontein
REQUIREMENTS	:	Registration with the South African Nursing Council as a General Nurse and Midwife.
RECOMMENDATIONS	:	Relevant appropriate experience.
DUTIES	:	<ul style="list-style-type: none"> * Render comprehensive Primary Health Care to both in- and out-patients. * Initiate and implement nursing care regimens. * Initiate, monitor and sustain quality improvement projects. * Supervise subordinates. * Do after hours services (On call).
ENQUIRIES	:	Me M.S. Mohajane Tel. No. (051) 7240079
REFERENCE	:	H/P/239
APPLICATIONS	:	The Chief Executive Officer Diamant District Hospital (Attention: Mr T.E. Makume) Private Bag X06 JAGERSFONTEIN 9974
POST 9	:	Senior Artisan (Fitter & Turner)

SALARY	:	R85 362.00 per annum
CENTRE	:	Pelonomi Regional Hospital, Bloemfontein
REQUIREMENTS	:	* Completed apprenticeship and completion of trade test and be in the position of Red seal certificate.
RECOMMENDATIONS	:	* Sound knowledge of arc and gas welding. * Three to five years experience of steam and steam appliances.
DUTIES	:	* To provide maintenance and repair service in the Hospital. * To work after hours if the need arise.
ENQUIRIES	:	Mr G. Venter Tel. No. (051) 4051227
REFERENCE	:	H/A/133
APPLICATIONS	:	The Chief Executive Officer Pelonomi Regional Hospital (Attention: Mr S.I. Makhema) Private Bag X20581 BLOEMFONTEIN 9300

POST 10	:	Administration Clerk Grade II (3 posts)
SALARY	:	R49 665.00 per annum
CENTRE	:	Winburg District Hospital
REQUIREMENTS	:	Junior (or equivalent) Certificate.
RECOMMENDATIONS	:	* Computer literacy. * Knowledge of PADS.
DUTIES	:	* To admit patients according to the policies and procedures.

- * Discharge and bill of patients effectively and efficiently.
- * Ensure that filing is done properly and according to the policy.
- * To ensure that Hospital Revenue is collected.

ENQUIRIES : Me D.M. Tamme
Tel. No. (051) 8810046

REFERENCE : H/A/132

APPLICATIONS : The Chief Executive Officer
Winburg District Hospital
(**Attention: Ms J.L. Bester**)
Private Bag X2
WINBURG
9420

POST 11 : **Senior Operator (Steam Boiler)**

SALARY : R49 665.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS : Junior (or equivalent) Certificate.

- * Must have National Diploma in Boiler Operation.
- * Appropriate experience as Boiler Operator.

RECOMMENDATIONS : Knowledge of steam boiler will serve as a recommendation.

DUTIES : * Operation of the steam boilers and routine inspections.
* Fulfillment of prescribed safety measures.

ENQUIRIES : Mr G. Venter
Tel. No. (051) 4051227

REFERENCE : H/O/8

APPLICATIONS : The Chief Executive Officer
Pelonomi Regional Hospital
(Attention: Mr S.I. Makhema)
Private Bag X20581
BLOEMFONTEIN
9300

POST 12 : **Tradesman Aid (Steam Boiler) (2 posts)**

SALARY : R43 245.00 per annum

CENTRE : Pelonomi Regional Hospital, Bloemfontein

REQUIREMENTS : ABET Qualification.

RECOMMENDATIONS : Knowledge of steam boiler.

DUTIES : Assist boiler operators in their daily duties, such as cleaning of boiler house and equipment.

ENQUIRIES : Mr G. Venter
Tel. No. (051) 4051227

REFERENCE : H/T/13

APPLICATIONS : The Chief Executive Officer
Pelonomi Regional Hospital
(Attention: Mr S.I. Makhema)
Private Bag X20581
BLOEMFONTEIN
9300

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