



the premier

Department of
the Premier
FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 71/2008

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POSTS: PROVINCIAL TREASURY

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE: 2008/09/08

Human Resource Advice, Co-ordination and Management Directorate
P.O. Box 517, Bloemfotein, 9301

Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

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treasury

Department of
Treasury
FREE STATE PROVINCE

FINANCIAL GOVERNANCE CHIEF DIRECTORATE

ACCOUNTING SERVICES DIRECTORATE

POST	: MANAGER: ACCOUNTING
SALARY	: R407 745 – R472 758 (Appointment will be on the first notch)
CENTRE	: BLOEMFONTEIN
NOTE	: Appointment is subject to vetting.
REQUIREMENTS	: An appropriate three year degree/diploma in Accounting/Economics/Internal Auditing/Public Finance/Financial Information Systems/Cost and Management Accounting with at least Accounting 3 as a passed subject. Extensive experience in financial statements or articles already completed.
KEY RESPONSIBILITIES	<p>: Ensure that training is provided to all SCOA item users within the Free State Provincial Administration to ensure capacity building to enhance effective and efficient accounting system;</p> <p>Evaluate and perform analysis of Departmental and Public Entity Financial Statements and compile consolidated Financial Statements to report on the financial position of the Province;</p> <p>Compile provincial policies and procedures in order to ensure implementation and adherence by all provincial departments as well as the amendment and implementation of National Treasury prescripts and approved accounting standards;</p>

Ensure the compilation of monitoring reports (KIP's) to promote accurate and credible accounting information;

Monitor all bank accounts utilized by Departments and Public Entities and exercise control over the evaluation of SCOA items, and any new financial system to ensure adherence to provincial and national norms and standards;

Contribute to the sub-directorate's budget and operational plan to ensure that objectives outlined in the department's strategic plan are achieved;

ENQUIRIES

: Mr. L Steinmann
TELEPHONE: (051) 405-4262

REFERENCE NUMBER

: FSPT 038/08

CLOSING DATE

: 29 September 2008

APPLICATIONS

: Attention: Ms. GMC Gildenhuys
Free State Provincial Treasury
Provincial Government Building
Room 431
Private Bag X 20537
Bloemfontein
9300
Tel No: 051-405 4274

Free State Provincial Treasury is an equal opportunity affirmative action employer.

It is our intention to promote representativity (race, gender and disability) in the Department through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference. The Department reserves the right not to fill any of the advertised post(s).

Directions to applicants:

- Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy).
- Candidates who possess foreign qualifications and/ or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications.
- No e-mailed or faxed applications will be considered.
- Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.