



the premier

Department of
the Premier
FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 55/2008

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POSTS: DEPARTMENT OF HEALTH

THIS CIRCULAR REPLACES CIRCULAR NO 53 OF 2008

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE: 2008/06/18

Human Resource Advice, Co-ordination and Management Directorate
P.O. Box 517, Bloemfotein, 9301

Lebohlang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

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health

Department of
Health
FREE STATE PROVINCE

TO ALL HEADS OF INSTITUTIONS AND
OFFICES OF THE DEPARTMENT OF HEALTH
IN THE FREE STATE

HEALTH HUMAN RESOURCE MANAGEMENT CIRCULAR NO. OF 2008
CLOSING DATE: 18 JULY 2008

ADVERTISEMENT OF POSTS

- POST 1** : **Manager: Communicable Disease Control**
Ref. No.: H/M/53
- SALARY** : R311 358.00 all inclusive remuneration package per annum.
The inclusive remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and a flexible portion and is structured according to the Government prescripts
- CENTRE** : HIV & AIDS & CDC Directorate: Corporate Office, Bloemfontein
- REQUIREMENTS** :
- * A recognized degree in Health Sciences.
 - * 5 Years Managerial experience.
 - * Knowledge and experience in management and control of communicable diseases.
 - * Experience in management of disease outbreaks.
 - * Ability to write reports and develop work plans.
 - * Strong leadership and interpersonal skills.
 - * Code 8 driver's license.
- RECOMMENDATIONS** : A qualification in Public Health will be an added advantage.
- DUTIES** :
- * Develop and support implementation of CDC policies and guidelines on priority diseases.
 - * Monitor and evaluate implementation of policies and guidelines in the province.
 - * Provide assistance and guidance on strategic issues in relation to coordination of the CDC program.

- * Facilitate training of the districts to provide support for improved implementation of the program.
- * Collaborate with relevant stakeholders to ensure control of communicable diseases.
- * Ensure effective and efficient management of finance.

ENQUIRIES	:	Me P.C. Shai-Mhatu Tel. No. (051) 4081413 / 1123
APPLICATIONS	:	The Senior Manager: Human Resource Management (Attention: Mr M.J. Mokgampanyane) P.O. Box 227 BLOEMFONTEIN 9300
POST 2	:	Senior Medical Officer (2 posts) Ref. No.: H/M/52
SALARY	:	R196 815.00 per annum plus scarce skills allowance equal to 15% of the annual salary notch and rural allowance equal to 12% of the annual salary notch
CENTRE	:	Embekweni Hospital, Zastron
REQUIREMENTS	:	<ul style="list-style-type: none"> * Registration with the Health Professions Council of South Africa as Medical Practitioner. * Clinical experience. * Valid driver's license.
RECOMMENDATIONS	:	Experience in Theatre, Trauma and Obstetrics.
DUTIES	:	<ul style="list-style-type: none"> * Provide clinical services in the hospital and local clinics. * Assist in the development and implementation of Medical Protocols. * Participate in the Quality Assurance Programme.
ENQUIRIES	:	Me P.H. Botha Tel. No. (051) 6731200
APPLICATIONS	:	The Chief Executive Officer Embekweni Hospital (Attention: Me P. Botha) Private Bag X32 ZASTRON 9950

- POST 3** : **Professional Nurse Grade II (Specialty Nursing)**
PN-B 1 – PN-B 2 (2 posts)
Ref. No.: H/P/97
- SALARY** : R197 358.00 per annum
- CENTRE** : Pelonomi Regional Hospital, Bloemfontein
- REQUIREMENTS** :
- * Registration with the South African Nursing Council (SANC) as Professional Nurse.
 - * A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in one of the specialties (Indicate specialty).
 - * **PN-B 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing.
 - * **PN-B 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing.
 - * At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post-basic qualification in the relevant specialty.
- DUTIES** :
- * Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner.
 - * Detailed key performance areas can be obtained from the contact person.
- ENQUIRIES** : Me M.M. Nkhobo
 Tel. No. (051) 4051449
- APPLICATIONS** : The Chief Executive Officer
 Pelonomi Regional Hospital
(Attention: Mr L. Aaron)
 Private Bag X20581
 BLOEMFONTEIN
 9300
- POST 4** : **Control Industrial Technician: Clinical Engineering**
Ref. No.: H/I/1
- SALARY** : R157 686.00 per annum
- CENTRE** : Pelonomi Regional Hospital, Bloemfontein

- REQUIREMENTS** : *
- * A National Diploma (T,S or N-stream in Electrical Engineering L/C) or Degree.
 - * Good verbal and written communication skills.
 - * 6-10 Years technical experience.
 - * Experience in financial management.
- RECOMMENDATIONS** : Registration as an Engineering Technician in terms of the Engineering Profession of South Africa Act or Clinical Engineering Association of South Africa or South African Federation of Hospital Engineering.
- DUTIES** :
- * Perform service and maintenance on risk level 3 and 2 (medium to high) equipment.
 - * Ensuring that the equipment meets the legal and safety requirements of the manufacturers, users and statutory bodies.
 - * Handle administrative functions as required by the Clinical Engineering Department.
 - * Ensuring compliance of the Occupational Health and Safety Act of 1993.
 - * Ensure quality control: Manage the workflow on scheduled maintenance, monitor repair progress, manage infection control program.
 - * Provide technical training to subordinates.
- ENQUIRIES** : Mr L.A. Khiba
Tel. No. (051) 4051921
- APPLICATIONS** : The Chief Executive Officer
Pelonomi Regional Hospital
(Attention: **Mr L.B. Aaron**)
Private Bag X20581
BLOEMFONTEIN
9300
- POST 5** : **Professional Nurse Grade I (Specialty Nursing) PN-B 1**
Ref. No.: H/P/96
- SALARY** : R160 470.00 per annum
- CENTRE** : Pelonomi Regional Hospital, Bloemfontein
- REQUIREMENTS** : *
- * Basic qualification accredited with the South African Nursing Council (SANC) in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that

allows registration with the SANC as a Professional Nurse plus a post-basic nursing qualification, with duration of at least 1 year, accredited with the SANC in terms of Government Notice No. R212 in the relevant specialty.

- * A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing.

RECOMMENDATIONS : * A minimum of 14 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing.

- * At least 10 years of the period referred to above must be appropriate/recognizable experience in the specialty after obtaining the 1-year post-basic qualification.

DUTIES : * Provide holistic nursing care to patients in a cost effective, efficient and equitable manner.

- * Detailed key performance areas can be obtained from the contact person.

ENQUIRIES : Me M.M. Nkhobo
Tel. No. (051) 4051449

APPLICATIONS : The Chief Executive Officer
Pelonomi Regional Hospital
(Attention: Mr L. Aaron)
Private Bag X20581
BLOEMFONTEIN
9300

Advertisements approved by:

Me C M J Blom SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT Date: 13 JUNE 2008
