

FREE STATE PROVINCE



DEPARTMENT OF AGRICULTURE

2008-03-12

Ref: Circulars
Inquiries: I Moqetti

Ishmael,

*Please forward this
flow chart also to
Revanne at GG to
give her inputs if we
have missed something
Good work.*

Ⓟ 14/08

Office of the MEC
Office of the HoD
Acting Chief Director: Finance & Corporate Services
Chief Director: District Implementation
Acting Chief Director: Agricultural Support Services
District Director: Motheo
District Director: Lejweleputswa
District Director: Thabo Mofutsanyane
District Director: Fezile Dabi
Director: Veterinary Services
Director: Sustainable Resource Management & Agric Economics
Director: Glen Agricultural Institute
Director: Legal Services
Director: Supply Chain Management
Director: Human Resources
Director: Farmer Support & Development
Director: Management Services
Head of Components

FLOW CHART IN RESPECT OF APPLICATION FOR A SUBSIDIZED VEHICLE: SCHEME A

(Subsidized Transport Circular: 2/2008)

1. It has come to the attention of the Subsidized Transport Section that in some cases applications for subsidized transport do not follow the correct channels
2. In order to alleviate these demeanors a flow chart in respect of application for a subsidized vehicle is attached for your convenience (see Annexure 1):

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2.1 When applying for a subsidy vehicle (scheme A) the following route must be followed at all times:

The application begins with the applicant and goes to the supervisor
From the supervisor it goes to the Subsidized Transport Section
Thence to the Advisory Committee, CFO and the HoD.

2.2 If approved by the HoD the application is referred back to the Subsidized Transport Section and finally it is sent to the Bank. Please take note that failure to adhere to this process will result in the application being referred back to the applicant and this may cause further delays

3. Your assistance in this matter will be highly appreciated

PP *[Handwritten Signature]*

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Director: Financial & Management Accounting

Date: 08/03/12

FLOW CHART IN RESPECT OF APPLICATION FOR SUBSIDIZED VEHICLE

