



the premier

Department of  
the Premier  
FREE STATE PROVINCE

## FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 15/2010

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

### ADVERTISEMENT OF POST: PROVINCIAL TREASURY

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

  
DEPARTMENT OF THE PREMIER

DATE: 2010/05/27

Human Resource Advice, Co-ordination and Management Directorate

P.O. Box 517, Bloemfotein, 9301

Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

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FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

**POST:**                    **MANAGER: MONITORING**  
**REFERENCE NO: FSPT 021/10**

**SALARY:**                Salary Level 12 – An all inclusive salary package of R 448 521 per annum (This all inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)

**CENTRE:**                BLOEMFONTEIN

### **REQUIREMENTS:**

- A three year degree/ diploma in Accounting/ Public Finance, Economics or equivalent qualification
- Budgeting or Financial management experience.

### **DUTIES:**

- Oversee the reporting on the progress made with regard to the implementation of Strategic and Annual Performance Plans and Infrastructure projects
- Verify, analyze and interpret the monthly report compiled on expenditure trends/ variances per cluster and prepare consolidated reports
- Verify, assess and report on the alignment between actual expenditure trends and non-financial data (outputs) per cluster
- Prepare and submit reports on the assessment of non-financial data (performance)
- Monitor compliance and performance against conditional grants on a quarterly basis
- Present and prepare quarterly budget outcomes on the state of Departments' budgets
- Provide technical assistance and training on budget implementation and reporting, strategic plans, annual performance plans and intergovernmental fiscal reviews
- Analyze and verify the alignment between audited annual reports and the tabled annual performance plan
- Oversee the consolidation and verification of Departments' inputs on the progress made with regard to the implementation of annual strategic plans
- Consolidate, review and submit intergovernmental fiscal review inputs to National Treasury
- Oversee data and check performance reported on quarterly reports submitted by Departments and public entities
- Assist with the evaluation, monitoring and reporting on expenditure trends of all public entities and assess the progress made with regard to the implementation of all strategic plans

### **ENQUIRIES:**

Ms H Lennox, Telephone number: 051 4054747

**NOTE:** This post was already advertised in City Press and Sunday Times with a closing date of 31 May 2010. The closing date for Public Service employee applicants is 8 June 2010

### **APPLICATIONS FOR THE DEPARTMENT OF PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. MS Ramangoaela, Room 431, Provincial Government Building, Tel No: (051) 405 4274 or deliver by hand to Ms Ramangoaela in Room 431, Provincial Government Building, Bloemfontein.

**CLOSING DATE: 8 June 2010**