



the premier

Department of  
the Premier  
FREE STATE PROVINCE

## FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 17/2010

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

### ADVERTISEMENT OF POSTS: DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE: 2010/06/15

Human Resource Advice, Co-ordination and Management Directorate

P.O. Box 517, Bloemfotein, 9301

Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

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FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

**CLOSING DATE: 28 June 2010**

### ECO-TOURISM AND CONSERVATION DIRECTORATE

- POST :** RESERVE MANAGER (PROTECTED AREA) (14 posts)  
**(REFERENCE NO: DETEA: 10/06/01)**
- SALARY:** R240 318 p.a (Salary level 10).
- REQUIREMENTS:** An appropriate three year Degree/Diploma in Conservation  
Relevant experience in conservation management• Valid driver's license.
- DUTIES:** Manage the infrastructure to ensure the functional utilization, maintenance and development of Protected Area• Provide environmental education to promote environmental awareness• Preserve the biodiversity of the reserve to ensure the continued livelihood thereof• Manage risk and security aspects on the

reserve• Manage internal and external relationship with all interested and affected stakeholders to the reserve• Perform and manage administrative and related functions.

**ENQUIRIES:**

Mr. T. Selemela, Tel. No: 051 400 4930

**POST:**

**RESORT MANAGER (7 posts)**

**(REFERENCE NO: DETEA: 10/06/02)**

**SALARY:**

R240 318 p.a (Salary level 10).

**REQUIREMENTS:**

An appropriate three year Degree/Diploma in Public Administration or in hospitality industry or equivalent qualifications• Relevant experience in the tourism field• Valid driver's license.

**DUTIES:**

Manage human and other resources in the resort• Ensure efficient financial management• Ensure all infrastructural development in the resort, including refurbishment and maintenance of buildings where necessary• Ensure proper hospitality management• Implement the commercialization strategy of the Resorts in the Department.

**ENQUIRIES:**

Mr. T. Selemela, Tel. No: 051 400 4930

**APPLICATIONS**

: Quoting the reference number, applications must be forwarded to the Head of the Department, Department of Economic Development, Tourism and Environmental Affairs, Private Bag X20801, Bloemfontein, 9300 or delivered by Hand to Ms. K Molusi or C. Machaea in Room 105, Agriculture Building, Zastron Street, Bloemfontein.

**CLOSING DATE: 28 June 2010 at 16:00**