



the premier

Department of
the Premier
FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 18/2010

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POST: DEPARTMENT OF TREASURY

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

DEPARTMENT OF THE PREMIER

DATE: 2010/06/15

Human Resource Advice, Co-ordination and Management Directorate

P.O. Box 517, Bloemfotein, 9301

Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

www.fs.gov.za



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

POST: MANAGER: FINANCIAL AUDIT
REFERENCE NO: FSPT 020/10

SALARY: Salary Level 10 –A basic salary of 240 318.00 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

- A three year degree/ diploma in Auditing/ Accounting with Auditing/ Internal Auditing as a major subject
- Relevant experience in an Internal Auditing environment and in a supervisory capacity.

DUTIES:

- Direct audit staff in the planning, organizing and monitoring of Internal Audit operations including training and evaluating staff and taking corrective actions to address performance problems
- Direct the identification and evaluation of the organization risk areas and provide inputs for the development of the annual Audit Plan
- Direct the overall performance on audit procedures including identifying and defining issues, developing criteria, reviewing and analyzing evidence and documenting client processes and procedures
- Develop Annual Performance Plans for the Sub-directorate and report quarterly to the Senior Manager on the achievement of performance targets within the Sub-directorate
- Compile and manage the annual budget for the Sub-directorate
- Prepare quarterly Audit Reports to the Audit Committee and Management on progress with the implementation of the Annual Audit Plan

ENQUIRIES:

Mr MM Segalo, Telephone number: 051 4055975

NOTE: This post was already advertised in The Weekly and Free State News with a closing date of 28 May 2010. The closing date for Public Service employee applicants is 25 June 2010

APPLICATION FOR THE DEPARTMENT OF PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. MS Ramangoaela, Room 431, Provincial Government Building, Tel No: (051) 405 4274 or deliver by hand to Ms Ramangoaela in Room 431, Provincial Government Building, Bloemfontein.

CLOSING DATE: 25 June 2010