

# **FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 33/2010**

**TO ALL HEADS OF PROVINCIAL DEPARTMENTS**

## **ADVERTISEMENT OF POST: DEPARTMENT OF TREASURY**

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

  
**DEPARTMENT OF THE PREMIER**

**DATE:** 08/09/2010

Human Resource Advice, Co-ordination and Management Directorate

P.O. Box 517, Bloemfotein, 9301

Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein

Tel: (051) 405 4370 Fax: (051) 405 4707

[www.fs.gov.za](http://www.fs.gov.za)



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

**POST:** BUDGET PRACTITIONER (3 POSTS)  
**REFERENCE NO:** FSPT 031/10

**SALARY:** Salary level 8 – A basic salary of R 161 970 per annum.

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

- An appropriate qualification in a Commercial/ Financial Management field or a Grade 12 Certificate with extensive appropriate experience in a budgeting environment

### **DUTIES:**

- Administer the medium term expenditure planning process.
- Evaluate and assess the departments' strategic and annual performance plans in line with prescribed guidelines, Growth and Development Strategy, national policies and priorities and relevant legislation.
- Advise departments on the compilation of their budgets in line with prescripts and policy directives.
- Assist with the evaluation and analysis of budgets in line with the prescripts and policy directives.
- Support the executive, legislative and oversight bodies with budget information and analysis.
- Promptly provide any budget information required by the MEC, Executive Council, National Treasury, Legislature, Portfolio Committee on Finance, Provincial Public Accounts Committee, line departments, senior management, financial institutions, etc.

### **ENQUIRIES:**

Mr. MJ Ledibane, Telephone number: 051 405 5094

### **APPLICATION FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. MS Ramangoela, Provincial Government Building, Tel No: (051) 405 5323 or deliver by hand to Ms Ramangoela in Room 426(b), Provincial Government Building, Bloemfontein.

**CLOSING DATE: 23 September 2010**