

FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 37/2010

TO ALL HEADS OF PROVINCIAL DEPARTMENTS

ADVERTISEMENT OF POST: DEPARTMENT OF THE PREMIER

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.



DEPARTMENT OF THE PREMIER

DATE:20/09/2010.....

Human Resource Advice, Co-ordination and Management Directorate
P.O. Box 517, Bloemfotein, 9301
Lebohang Building, Ground Floor, Cnr St Andrews and Markgraaf Streets, Bloemfotein
Tel: (051) 405 4370 Fax: (051) 405 4707

www.fs.gov.za



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF THE PREMIER

Directions to applicants: A comprehensive CV should be submitted as application. The following information should also be included in the CV: Completed qualifications, Race, Gender, Disability-if applicable, Citizenship, driver's license and indication of criminal offences. (Separate application for every vacancy). Applications without a reference number will not be considered. Only short listed candidates will be requested to submit a Z83-form, certified copies of qualifications, driver's license and identity document on the day of interviews. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to the verification of qualifications, employee reference checks, criminal record check as well as vetting where necessary. Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Applications from people with disabilities are welcomed.

POST: HEAD: PROVINCIAL MONITORING AND EVALUATION

SALARY: Level 15 – An all inclusive salary package of R976 317 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.

This appointment is subject to the signing of an employment contract, a security clearance and an annual performance agreement. The successful candidate will be required to disclose his/her financial interests in accordance with the prescribed regulations.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

The candidate must be in possession of an appropriate degree or equivalent qualification and extensive management experience in the fields of:

- Integrated development planning; and/or
- The monitoring and evaluation of implementation; and/or
- Project management; and/or
- Relevant legislation and policies applicable to Integrated development and planning

KEY RESPONSIBILITIES:

This position will be located within the Planning Commission Unit and the following will be expected of the successful candidate:

- Provide leadership to ensure that the strategic thrusts and objectives of Performance Monitoring and Evaluation are achieved within the Free State Province.
- Development and review of the provincial monitoring and evaluation strategy and advise accordingly.

- Monitoring the implementation of policies to ensure that the mandates of government are implemented.
- Leading and coordinating the monitoring of the Province-wide Performance in accordance with the GWME-Framework and Provincial Outcomes Plan.
- Conduct continuous evaluation and impact assessments in accordance with the Provincial Outcomes Plan.
- Determine the impact of the policy direction of Free State Provincial Government on the overall growth and development of the Free State and advise accordingly.
- Liaise with National, Provincial and Local government as well as international stakeholders.
- Contribute to the executive management of the Office of the Premier to ensure effective and efficient utilization of financial and human resources of the Monitoring and Evaluation component.
- Such other related functions which may be assigned.

REFERENCE: HPM&E

ENQUIRIES: Ms. E.C. Rockman
Telephone number: (051) 405 5744

APPLICATIONS FOR THE DEPARTMENT OF THE PREMIER:

Posted to: Ms. P. Norval, Department of the Premier, Human Resources Advice, Co-ordination and Management Directorate, PO Box 517, Bloemfontein, 9300 or e-mail to: modiseb@premier.fs.gov.za or Hand delivers to: Brian Modise, Room 22, Ground floor, Lebohang Building, Bloemfontein

CLOSING DATE: 4 October 2010