


# **FREE STATE PROVINCIAL GOVERNMENT VACANCY CIRCULAR 45/2010**

**TO ALL HEADS OF PROVINCIAL DEPARTMENTS**

## **ADVERTISEMENT OF POST: DEPARTMENT OF TREASURY**

The above-mentioned circular is attached for your information. The content thereof should be brought to the attention of all staff.

Please take note that all enquiries with regard to the circular should be made to the official as indicated in the circular not to the Human Resource Advice, Co-ordination and Management Directorate: Department of the Premier.

  
**DEPARTMENT OF THE PREMIER**  
DATE: ..... 29/10/2010 .....



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

**POST:** **MANAGER: BUDGET MANAGEMENT**  
**REFERENCE NO: FSPT 032/10**

**SALARY:** Salary Level 11. An all inclusive salary package of R 378 456 per annum (This all inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

- Three year degree/diploma in Accounting/Finance/Economics or other relevant commercial sciences.
- Knowledge of strategic planning and budgeting will be an added advantage.

### **DUTIES:**

- Advise and assist departments with the compilation of the budget in line with prescribed formats.
- Evaluate and assess departments' Strategic Plans and annual performance plans that should be in line with prescribed formats, provincial priorities, national policies and relevant legislation
- Evaluate and analyze budget proposals which should be in line with departmental Strategic Plans/ Annual Performance Plans, provincial priorities, national priorities, legislation and policies relevant to particular departments
- Evaluate and analyze infrastructure budgets that should be in line with departmental infrastructure plans and provincial priorities
- Recommend and determine Medium Term Expenditure Framework allocations per department for tabling at the Legislature
- Promptly provide any budget information required by the MEC, Executive Council, National Treasury, Legislature, Portfolio Committee on Finance, Provincial Public Accounts Committee, line departments, senior management, financial institutions, etc
- Conduct ad-hoc site visits on infrastructure projects

### **ENQUIRIES:**

Mr. MJ Ledibane, Telephone number: (051) 405 5094

### **APPLICATIONS FOR THE DEPARTMENT OF PROVINCIAL TREASURY TO BE SUBMITTED TO::**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. MS Ramangoaela, Room 426B, Provincial Government Building, Tel No: (051) 405 5323 or deliver by hand to Ms Ramangoaela in Room 431, Provincial Government Building, Bloemfontein.

**CLOSING DATE: 8 November 2010**