

DEPARTMENT OF ENVIRONMENTAL AFFAIRS

The National Department of Environmental Affairs is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of this post and candidates whose appointment /promotion/transfer will promote representivity will receive preference

APPLICATIONS : The Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001
FOR ATTENTION : Mr D Moyane
CLOSING DATE : 25 January 2011
NOTE : Applications must be submitted on form Z83 and should be accompanied by certified copies of qualifications as well as a comprehensive CV in order to be considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.

OTHER POSTS

POST 02/01 : **CONTROL ENVIRONMENTAL OFFICER: SPECIAL PROJECTS REF NO: AP6004/2011**

SALARY : Appropriated salary will be determined according to the regulatory framework
CENTRE : Pretoria
REQUIREMENTS : The incumbent must have a Bachelor's Degree in Natural, engineering or environmental sciences. She/he must have an understanding of the policy and legislative framework governing pollution and waste management. Five years experience of working in the waste management field. Experience in waste management at the local government level will be beneficial. Experience in project management. . The incumbent must have leadership experience. **SKILLS REQUIRED:** Report writing, good interpersonal relations, well-developed communications skills, analytical thinking, interrogation of technical reports, business writing skills, advanced computer skills. Excellent time management and discipline in terms of keeping to deadlines. The incumbent will be required to travel and must be able to work independently and efficiently under pressure

DUTIES : Provide technical support to local government in waste management. Assist with the implementation of national guidelines on the delivery of waste services by municipalities. Provide waste management technical input to special projects in identified municipalities. Research job intensive models of waste services delivery at local government. Develop and maintain a national database job intensive service delivery models in waste collection. Provide technical input to waste awareness campaigns. Collaborate with other government departments regarding means of efficient delivery of waste services.

ENQUIRIES : Ms Nolwazi Cobbinah Tel (012) 310 3356

POST 02/02 : **CONTROL ENVIRONMENTAL OFFICER: INDUSTRY SUPPORT REF NO: AP6003/2011**

SALARY : Appropriated salary will be determined according to the regulatory framework
CENTRE : Pretoria
REQUIREMENTS : The incumbent must have a Bachelor's Degree in Environmental management. A postgraduate degree will be an advantage. She/He must have an understanding of the policy and legislative framework governing pollution and waste management. Experience of working with various computer systems especially in the development of databases and management systems is crucial. Three or more years experience in reviewing or conducting environmental impact assessment is a pre-requisite. Experience in project management will be an advantage. **Skills Required:** Report writing, good interpersonal relations, well-developed communications skills, analytical thinking, interrogation of technical reports, business writing skills, advanced computer skills. Excellent time management and discipline in terms of keeping to deadlines. The incumbent will

be required to travel and must be able to work independently and efficiently under pressure.

DUTIES

: To develop, upgrade and update waste licensing database and integrate it with associated databases in the Department. To develop a system of responding to waste management licensing enquiries efficiently and within the fastest possible time. To respond to all queries pertaining to licensing. To continually upgrade waste licensing procedures, guidelines and other documentation taking into consideration provincial licensing documentation to ensure standardisation of waste licensing documentation nationally. To ensure that pollution and waste authorisations are processed efficiently and effectively, and that the necessary feedback mechanisms and monitoring tools are in place. To develop real time web based systems in line with existing systems in the Department to ensure availability of waste licensing information on the SAWIC website.

ENQUIRIES

: Ms Nolwazi Cobbinah (012 310 3388)